

Approved November 8, 2022

**MINUTES OF A REGULAR MEETING OF THE
CUCAMONGA VALLEY WATER DISTRICT
BOARD OF DIRECTORS
October 25, 2022**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 5:00 p.m. by President Reed. He led the Pledge of Allegiance.

CALL TO ORDER
5:00 p.m.

President Reed announced:

1) The meeting is being conducted by teleconference pursuant to Resolution No. 2022-9-6 as permitted under AB 361, in an effort to protect public health, prevent the spread of COVID-19 (Coronavirus), and because state and/or local officials are recommending or imposing measures to promote social distancing.

2) The agenda states that members of the public are permitted to attend the meeting in person at the location listed on the agenda.

3) The agenda also states that the public may listen and provide comment remotely by using the GoToMeeting listed on the agenda.

Ms. Taya Victorino took roll call.

In Attendance:

Board

Randall James Reed, President
Luis Cetina, Vice President
James V. Curatalo, Jr., Director
Mark Gibboney, Director
Kevin Kenley, Director

Staff

John Bosler, General Manager/CEO
Jeff Ferre, BB&K, Legal Counsel

Agnes Boros, Finance Manager
Mike Bogin, Information Tech Specialist
Chad Brantley, Director of Finance and Technology Services
Frank Chu, Information Technology Manager
Cindy Cisneros, Executive Assistant
Amanda Coker, Engineering Manager
Eduardo Espinoza, Assistant General Manager
Jennifer Fillinger, Finance Supervisor
Eric Grubb, Government & Public Affairs Manager
Rob Hills, Director of Operations
Robert Kalarsarinis, Customer Service Manager
Erin Morales, Government & Public Affairs Supervisor
Gul Nawaz, Associate Engineer
Angelo Orioli, Customer Service Supervisor
Roberta Perez, Director of Human Resources and Risk Management
Jiwon Seung, Assistant Engineer
Tuan Truong, Engineering Manager
Taya Victorino, Executive Assistant

Guests Alondra Espinosa, BB&K

ADDITIONS/DELETIONS TO THE AGENDA

None.

ADDITIONS/
DELETIONS

PUBLIC COMMENT

None.

PUBLIC COMMENT

GENERAL MANAGER/CEO REPORTS

A) District Updates

Mr. John Bosler, General Manager/CEO reported the following:

- Nothing to report other than what was provided in the agenda packet.

GENERAL
MANAGER/CEO
REPORTS

CONSENT CALENDAR

- A) Approve Minutes of October 11, 2022 Regular Board Meeting.
- B) Approve Board Calendar of Events.
- C) Receive and File the Cash and Investment Report for month ending September 30, 2022.
- D) Approve Cash Disbursements for the month ending September 30, 2022.
- E) Receive and File the October 2022 Government & Public Affairs Report.
- F) Receive and File the Quarterly PARS Investment Report for quarter ending September 30, 2022.
- G) Adopt Resolution No. 2022-10-1 re-authorizing remote teleconference/virtual meetings of CVWD legislative bodies for the period of October 25, 2022 to November 24, 2022 pursuant to Brown Act provisions.
- H) Adopt a proclamation recognizing Vice President Margaret Hamilton of the Chino Basin Water Conservation District for her Service to the Community.
- I) Adopt a proclamation recognizing Marc Gruppiso of the Chino Basin Water Conservation District for his Service to the Community.

CONSENT
CALENDAR

PASSED 5-0

On a motion by Vice President Cetina, and seconded by Director Gibboney to approve the Consent Calendar items as submitted by Roll Call Vote:

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

ADMINISTRATIVE POLICY I.I, PURCHASING POLICY

Ms. Agnes Boros presented the proposed amendments to the District's purchasing policy. Recommended changes include redesign to the Bid Requirement Table, limiting the Formal Bid requirement to Public Works purchases, addressing additional work with annual services contracts, defining requirements for purchases of items with short-term price volatility and supply chain constraints, and removal of the \$100,000 limit on GM/CEO emergency purchasing authority. This item was presented to the Finance Committee on October 12, 2022 and the Committee concurred with staff's recommendations.

On a motion by Director Curatalo, and seconded by Director Kenley to adopt Resolution No. 2022-10-2 amending Administrative Policy No. 1.1, Purchasing as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

RESOLUTION NO.
2022-10-2
AMENDING
PURCHASING
POLICY

PASSED 5-0

AWARD OF CONTRACT FOR INVESTMENT ADVISORY SERVICES

Mr. Chad Brantley presented the contract extension renewal with PFM Asset Management. He highlighted details of their performance and specialty financial services they provide to assist District staff in maintaining the Districts' investments and financial strategy. The District has contracted services with PFM since 2012. PFM has agreed to maintain the same low fee schedule with the renewal of their professional services contract. The total fiscal impact will be \$240,000 over the next three years.

On a motion by Vice President Cetina, and seconded by Director Kenley to approve the three year award of contract to PFM Asset Management in the amount of \$240,000 for investment advisory services as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

BOARD COMMITTEE REPORTS

A) October 4, 2022 Engineering Committee

President Reed reported the notes accurately reflect what occurred at the meeting.

B) October 6, 2022 Human Resources/Risk Management Committee

Director Curatalo reported the notes accurately reflect what occurred at the meeting.

C) October 12, 2022 Finance Committee

Director Gibboney reported the notes accurately reflect what occurred at the meeting.

BOARD MEMBER REPORTS

Director Gibboney

- Nothing additional to report at this time.

Director Curatalo

- Nothing additional to report at this time.

Director Kenley

- Nothing additional to report at this time.

Vice President Cetina

- Nothing additional to report at this time.

BOARD MEMBER
REPORTS

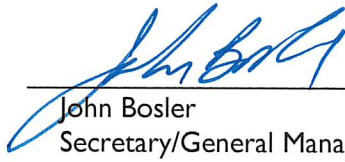
President Reed

- Expressed his gratitude for the opportunity to attend and support the Government and Public Affairs team at the Polaris Award Ceremony on October 20, 2022. They were awarded the Capela Award, a globally recognized award, for the *CVWD Through the Decades* podcast. He expressed his congratulations to the team and gratitude for their diligent work.

ADJOURNMENT


There being no further business to come before the Board, President Reed adjourned the meeting at 5:24 p.m.

ADJOURNED
AT 5:24 p.m.



John Bosler
Secretary/General Manager

ATTEST:



Randall James Reed
President