

Approved October 11, 2022

**MINUTES OF A REGULAR MEETING OF THE  
CUCAMONGA VALLEY WATER DISTRICT  
BOARD OF DIRECTORS  
September 27, 2022**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 5:00 p.m. by Vice President Cetina. He led the Pledge of Allegiance.

CALL TO ORDER  
5:00 p.m.

Vice President Cetina announced:

1) The meeting is being conducted by teleconference pursuant to AB 361, in an effort to protect public health, prevent the spread of COVID-19 (Coronavirus), and because state and/or local officials are recommending or imposing measures to promote social distancing.

2) The agenda states that members of the public are permitted to attend the meeting in person at the location listed on the agenda.

3) The agenda also states that the public may listen and provide comment remotely by using the GoToMeeting listed on the agenda.

Ms. Taya Victorino took roll call.

In Attendance:

Board      Randall James Reed, President (*via teleconference*)  
Luis Cetina, Vice President  
James V. Curatalo, Jr., Director (*via teleconference*)  
Mark Gibboney, Director  
Kevin Kenley, Director (*via teleconference*)

Staff      John Bosler, General Manager/CEO  
Steve Anderson, BB&K, Legal Counsel

Mike Bogin, Information Tech Specialist  
Chad Brantley, Director of Finance and Technology Services  
Frank Chu, Information Technology Manager  
Amanda Coker, Engineering Manager  
Eduardo Espinoza, Assistant General Manager  
Jennifer Fillinger, Finance Supervisor  
Joanna Gonzalez, Gov't & Public Affairs Representative  
Eric Grubb, Government & Public Affairs Manager  
Jeff Guerin, Engineering Inspector  
Rob Hills, Director of Operations (*via teleconference*)  
Robert Kalarsarinis, Customer Service Manager  
Erin Morales, Government & Public Affairs Supervisor  
Roberta Perez, Director of Human Resources and Risk Management  
Taya Victorino, Executive Assistant

Guests      Melissa Boyd, Senator Ochoa-Bogh's Office

**AB 361 IMPLEMENTATION**

Vice President Cetina announced that the purpose of this item is to extend the thirty-day period allowing the District to hold meetings of its legislative body virtually.

**On a motion by Director Gibboney, and seconded by President Reed** to adopt Resolution No. 2022-9-6 authorizing remote teleconference/virtual meetings of CVWD Legislative Bodies for the period of September 27, 2022 to October 27, 2022 pursuant to Brown Act provisions as submitted by **Roll Call Vote:**

**Ayes:** Cetina, Curatalo, Gibboney, Kenley, Reed

**Noes:** None

**Abstain:** None

**Absent:** None.

**Passed 5-0.**

RESOLUTION NO.  
2022-9-6  
AUTHORIZING  
REMOTE MEETINGS

**PASSED 4-0-0-1**

**ADDITIONS/DELETIONS TO THE AGENDA**

None.

ADDITIONS/  
DELETIONS

**PUBLIC COMMENT**

None.

PUBLIC COMMENT

**GENERAL MANAGER/CEO REPORTS**

**A) District Updates**

Mr. John Bosler, General Manager/CEO reported the following:

- Nothing to report other than what was provided in the agenda packet.

GENERAL  
MANAGER/CEO  
REPORTS

**CONSENT CALENDAR**

- A) Approve Minutes of September 7, 2022 Special Board Meeting.
- B) Approve Minutes of September 13, 2022 Regular Board Meeting.
- C) Approve Board Calendar of Events.
- D) Receive and File the Cash and Investment Report for month ending August 31, 2022.
- E) Approve Cash Disbursements for the month ending August 31, 2022.
- F) Receive and File the September 2022 Government & Public Affairs Report.
- G) Adopt Resolution No. 2022-9-3 Amending Employee Policy No. 3.5, Holidays.
- H) Adopt Resolution No. 2022-9-4 Amending Administrative Policy No. 2.1, Board Travel and Conference Guidelines.
- I) Adopt Resolution No. 2022-9-5 Amending Administrative Policy No. 1.6, PARS Investment.

CONSENT  
CALENDAR

**PASSED 5-0**

**On a motion by Director Gibboney, and seconded by Director Curatalo** to approve the Consent Calendar items as submitted by **Roll Call Vote:**

**Ayes:** Reed, Cetina, Curatalo, Gibboney, Kenley

**Noes:** None

**Abstain:** None

**Absent:** None

**Passed 5-0.**

**BUDGET TRANSFER FOR PROPERTY PURCHASE**

Mr. Eduardo Espinoza gave a presentation on the proposed budget transfer to fund the purchase of real property located at 7210 Layton Street. The Board authorized the GM/CEO to finalize and execute the Purchase and Sale Agreement at the September 13 Board Meeting to purchase the property in the amount of \$342,000. To fund and complete the purchase staff recommends a budget transfer of \$350,000 from the Water Fund Developer Fee Reserve to CP23037. The additional \$8,000 above the purchase price is intended to cover anticipated closing costs and legal fees. This item was presented to the Finance Committee on September 14. The Committee concurred with staff's recommendation and forwarded the item to the Board for consideration.

BUDGET TRANSFER  
FOR PURCHASE OF  
7210 LAYTON  
STREET PROPERTY

**PASSED 5-0**

**On a motion by Director Gibboney, and seconded by Director Kenley** to approve a budget transfer of \$350,000 from the Water Fund Developer Fee Reserve to CP23037 for the Purchase of real property located at 7210 Layton Street as submitted by **Roll Call Vote:**

**Ayes:** Reed, Cetina, Curatalo, Gibboney, Kenley

**Noes:** None

**Abstain:** None

**Absent:** None

**Passed 5-0.**

**BOARD COMMITTEE REPORTS**

A) September 6, 2022 Engineering Committee

President Reed reported the notes accurately reflect what occurred at the meeting.

B) September 14, 2022 Finance Committee

Director Gibboney reported the notes accurately reflect what occurred at the meeting.

**BOARD MEMBER REPORTS**

Director Kenley

- Expressed his gratitude to President Reed for participating in the "Airplane Pull" event hosted by UPS benefiting Special Olympics.

Director Curatalo

- Nothing additional to report at this time.

Director Gibboney

- Attended CSDA's Special District Leadership Conference September 18-21. It was a comprehensive continuing education course for elected officials and leaders of special districts with knowledgeable instructors who had previous elected official or leadership experience.
- The visitors center at Lake Pyramid hosts an impressive and educational water display by the Department of Water Resources.

President Reed

- Expressed his gratitude for the opportunity to represent CVWD at the ACWA/JPIA meetings in Sacramento this week.
- Expressed his gratitude for the opportunity to participate in the event with Director Kenley and raise funds for such a good cause.

BOARD MEMBER  
REPORTS

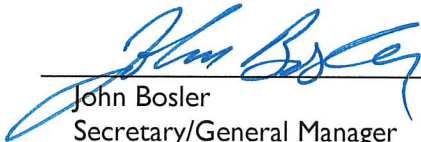
Vice President Cetina

- Expressed his disappointment that conveyance has yet to be built in the State Water Project to move water to the state reservoirs. Despite the lack of efficient management of our State Water System CVWD has been proactive and maximized our local and regional sources to serve our customers as fiscally responsible as possible.

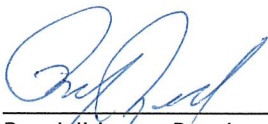
ADJOURNMENT

There being no further business to come before the Board, Vice President Cetina adjourned the meeting at 5:31 p.m.

ADJOURNED  
AT 5:31 p.m.

  
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John Bosler  
Secretary/General Manager

ATTEST:

  
\_\_\_\_\_  
Randall James Reed  
President