

Approved September 27, 2022

**MINUTES OF A REGULAR MEETING OF THE
CUCAMONGA VALLEY WATER DISTRICT
BOARD OF DIRECTORS
September 13, 2022**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 5:00 p.m. by Vice President Cetina. He led the Pledge of Allegiance.

CALL TO ORDER
5:00 p.m.

Vice President Cetina announced:

1) The meeting is being conducted by teleconference pursuant to Resolution No. 2022-8-2 as permitted under AB 361, in an effort to protect public health, prevent the spread of COVID-19 (Coronavirus), and because state and/or local officials are recommending or imposing measures to promote social distancing.

2) The agenda states that members of the public are permitted to attend the meeting in person at the location listed on the agenda.

3) The agenda also states that the public may listen and provide comment remotely by using the GoToMeeting listed on the agenda.

Ms. Taya Victorino took roll call.

In Attendance:

Board Randall James Reed, President (*via teleconference*) left meeting at 6:09 p.m.
Luis Cetina, Vice President
James V. Curatalo, Jr., Director
Mark Gibboney, Director
Kevin Kenley, Director

Staff John Bosler, General Manager/CEO
Jeff Ferre, BB&K, Legal Counsel

Manny Ascencion, Information Tech Specialist
Libby Becker, Gov't & Public Affairs Representative
Chad Brantley, Director of Finance and Technology Services
James Bryan, Water Utility Supervisor
Sirena Camacho, Gov't & Public Affairs Intern
Jason Cary, Help Desk Specialist
Frank Chu, Information Technology Manager
Cindy Cisneros, Executive Assistant
Eduardo Espinoza, Assistant General Manager
Jennifer Fillinger, Finance Supervisor
Gene Garcia, Lead Facilities Maintenance Specialist
Adam Gomez, Water Utility Worker
Joanna Gonzalez, Government & Public Affairs Representative
Jeff Guerin, Engineering Inspector
Alexandrea Hernandez, Lead Customer Service Representative
Rob Hills, Director of Operations
Robert Kalarsarinis, Customer Service Manager
Carlos Lopez, Water Utility Worker
Teresa Martinez, Customer Service Representative

Jay McNair, Lead Fleet & Equipment Mechanic
Christina Medina, Customer Service Representative
Julia Metzler, Customer Service Representative
Erin Morales, Government & Public Affairs Supervisor
Angelo Orioli, Customer Service Supervisor
Rosie Palos, Account Clerk
Roberta Perez, Director of Human Resources and Risk Management
Diane Schumacher, HR Analyst
David Scott, Wastewater Utility Worker
Sanjay Sinclair, Field Service Technician
Shawn Spromberg, Wastewater Utility Supervisor
Mike Stanford, Engineering Inspector
Jiwon Seung, Assistant Engineer
Jeremy Strickland, Water Quality Coordinator
Tuan Truong, Engineering Manager
Taya Victorino, Executive Assistant, Board of Directors & AGM

Guests None

ADDITIONS/DELETIONS TO THE AGENDA

None.

ADDITIONS/
DELETIONS

PUBLIC COMMENT

None.

PUBLIC COMMENT

PRESENTATIONS

A) Water Professionals Week Proclamation

Ms. Roberta Perez and Ms. Erin Morales gave a PowerPoint presentation on California Water Professionals Week and what CVWD does to celebrate its water professionals. Vice President Cetina read the District's proclamation and officially proclaimed October 1-9, 2022 Water Professionals Week. The Board presented certificates of recognition to employee representatives from each CVWD division and collectively thanked all CVWD employees for their dedicated service to CVWD and its community.

GENERAL MANAGER/CEO REPORTS

A) District Updates

Mr. John Bosler, General Manager/CEO reported the following:

- The District recently hired Christina Medina as a Customer Service Representative II.

GENERAL
MANAGER/CEO
REPORTS

The Board collectively welcomed Christina and wished her success in her career at CVWD.

CONSENT CALENDAR

- A) Approve Minutes of August 23, 2022 Regular Board Meeting.
- B) Approve Board Calendar of Events.
- C) Receive and File July 2022 Water Production Report.
- D) Adopt Resolution No. 2022-9-1 accepting a Grant of Easement for access purposed on the CORE Development.
- E) Adopt Resolution No. 2022-9-2 accepting a Grant of Easement for sewer purposes on Tract No. 20337 from Water Mill Homes, Inc.
- F) Approve the Annual Travel Reimbursement Disclosure Report for FY2021-2022.

CONSENT
CALENDAR

PASSED 5-0

On a motion by Director Kenley, and seconded by Director Gibboney to approve the Consent Calendar items as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

SET A PUBLIC HEARING FOR THE PUBLIC HEALTH GOAL REPORT AS REQUIRED BY CALIFORNIA HEALTH AND SAFETY CODE SECTION 11647(b)

Mr. Jeremy Strickland gave a PowerPoint presentation on the District's requirement to set a public hearing for receiving public comment on the Public Health Goal Report.

SET A PUBLIC
HEARING FOR THE
PUBLIC HEALTH
GOAL REPORT

PASSED 5-0

On a motion by Director Gibboney, and seconded by Director Curatalo schedule a public hearing for October 11, 2022 at 5:00 p.m. for the purpose of receiving public comment on the Public Health Goal Report by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

AWARD OF CONTRACT FOR GROUNDS MAINTENANCE – SCHEDULE A

Mr. Rob Hills provided a presentation on the proposed award of contract. On August 23, 2022 the Board approved contract amendments for Grounds Maintenance Schedules B and C as there were no changes in scope of work for those contracts. Staff determined a Request for Proposal (RFP) was necessary for Schedule A due to changes in the scope of work. The District received two proposals and one decline to bid on August 25, 2022 and Lawnscape Systems Inc. was determined to be the best value for \$112,730.00. The Engineering Committee concurred with staff's recommendation on September 6, 2022 and forwarded the item to the Board for consideration.

AWARD OF
CONTRACT FOR
GROUNDS
MAINTENANCE
SCHEDULE A

PASSED 5-0

On a motion by Director Curatalo, and seconded by Director Gibboney to approve the award of contract to Lawnscape Systems, Inc. in the amount of \$112,730.00 to provide grounds maintenance services for District facilities and properties (Schedule A) through FY 2023 as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

BOARD COMMITTEE REPORTS

- A) August 18, 2022 Government & Public Affairs Committee
Vice President Cetina reported the notes accurately reflect what occurred at the meeting.
- B) September 1, 2022 Human Resources/Risk Management Committee
Director Curatalo reported the notes accurately reflect what occurred at the meeting.

BOARD MEMBER REPORTS

Director Kenley

- Noting additional to report at this time.

Director Gibboney

- Nothing additional to report at this time.

Director Curatalo

- Nothing additional to report at this time.

President Reed

- Nothing additional to report at this time.

Vice President Cetina

- Nothing additional to report at this time.

BOARD MEMBER REPORTS

CLOSED SESSION

At 5:38 p.m. Vice President Cetina announced that after a brief recess a closed session would be held pursuant to:

CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

Properties: 7210 Layton Street

Agency negotiators: John Bosler, GM/CEO

Negotiating parties: Steve and Maria Williams

Under negotiation: price and terms of payment

Closed session was called to order at 5:44 p.m.

In attendance were the entire Board, the General Manager, the Legal Counsel (Ferre), Assistant General Manager, Director of Finance and Technology Services, Director of Human Resources/Risk Management, Director of Operations, and the Executive Assistants (Cisneros, Victorino).

President Reed exited the meeting at 6:09 p.m.

RECONVENE/REPORT ON CLOSED SESSION

The regular meeting reconvened at 6:12 p.m. at which time Mr. Jeff Ferre announced under the closed session item provide on the agenda, there was direction given to the Real Property Negotiators but no reportable action. He suggested the Board proceed to the next item on the agenda.

Vice President Cetina announced that President Reed exited the meeting but a quorum remains present.

7210 LAYTON STREET PURCHASE SALE AGREEMENT

Mr. Eduardo Espinoza presented the draft purchase sale agreement for the purchase of real property located at 7210 Layton Street for a purchase price of \$342,000.

On a motion by Director Curatalo, and seconded by Director Gibboney to authorize the General Manager/CEO to execute a Purchase Sale Agreement for the purchase of property located at 7210 Layton Street as submitted by **Roll Call Vote:**

Ayes: Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: Reed

Passed 4-0-0-1

ADJOURNMENT

There being no further business to come before the Board, Vice President Cetina adjourned the meeting at 6:15 p.m.


RECONVENE/
REPORT

ADJOURNED
AT 6:15 p.m.



John Bosler
Secretary/General Manager

ATTEST:


for

Randall James Reed
President