

Approved June 14, 2022

**MINUTES OF A REGULAR MEETING OF THE  
CUCAMONGA VALLEY WATER DISTRICT  
BOARD OF DIRECTORS  
May 24, 2022**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 6:00 p.m. by President Reed. President Reed led the Pledge of Allegiance.

CALL TO ORDER  
6:00 p.m.

President Reed announced:

1) The meeting is being conducted by teleconference pursuant to Resolution No. 2022-5-1 as permitted under AB 361, in an effort to protect public health, prevent the spread of COVID-19 (Coronavirus), and because state and/or local officials are recommending or imposing measures to promote social distancing.

2) The agenda states that members of the public are permitted to attend the meeting in person at the location listed on the agenda.

3) The agenda also states that the public may listen and provide comment remotely by using the GoToMeeting listed on the agenda.

Ms. Taya Victorino took roll call.

In Attendance:

Board      Randall James Reed, President  
                 Luis Cetina, Vice President  
                 James V. Curatalo, Jr., Director  
                 Mark Gibboney, Director  
                 Kevin Kenley, Director

Staff        John Bosler, General Manager/CEO  
                 Jeff Ferre, BB&K, Legal Counsel

Manuel Ascencion, IT Specialist  
Bill Barrington, Customer Service Representative  
Chad Brantley, Dir. of Finance & Technology Services (*via teleconference*)  
Frank Chu, Information Technology Manager  
Cindy Cisneros, Executive Assistant, GM/CEO  
Eduardo Espinoza, Assistant General Manager (*via teleconference*)  
Jennifer Fillinger, Finance Supervisor (*via teleconference*)  
Eric Grubb, Government & Public Affairs Manager (*via teleconference*)  
Alexandrea Hernandez, Lead Customer Service Representative  
Rob Hills, Director of Operations  
Robert Kalarsarinis, Customer Service Manager  
Mike Maestas, Water Production Manager  
Teresa Martinez, Customer Service Representative  
Angelo Orioli, Customer Service Supervisor  
Rita Para, Customer Service Representative  
Roberta Perez, Director of Human Resources and Risk Management  
JR Roberts, Water Treatment Plant Manager (*via teleconference*)  
Jiwon Seung, Assistant Engineer

Shawn Spromberg, Wastewater Utility Supervisor  
Tuan Truong, Engineering Manager  
Taya Victorino, Executive Assistant, Board of Directors & AGM

ADDITIONS/DELETIONS TO THE AGENDA

None.

ADDITIONS/  
DELETIONS

PUBLIC COMMENT

None.

PUBLIC COMMENT

GENERAL MANAGER/CEO REPORTS

A) District Updates

Mr. John Bosler, General Manager/CEO reported the following:

- District offices will be closed Monday, May 31, 2022 in observance of Memorial Day.
- Invited Ms. Jiwon Seung to the podium to provide a division update:  
Ms. Seung provided a PowerPoint presentation on a grant the District recently secured for the Village of Heritage Recycled Water Project. The project proposes to construct a new recycled water line in the City of Fontana to utilize more of our reliable drought resilient source of supply. The Grant is awarded by the State Water Resources Control Board and covers 35% of construction costs. The District began the procurement process in 2019 and anticipates project completion by the end of 2022.

GENERAL  
MANAGER/CEO  
REPORTS

CONSENT CALENDAR

- A) Approve Board Calendar of Events.
- B) Receive and File the Cash and Investment Report for month ending April 30, 2022.
- C) Receive and File the Financial Results Report for month ending March 31, 2022.
- D) Approve Cash Disbursements for the month ending March 31, 2022.
- E) Receive and File the May 2022 Government & Public Affairs Report.

CONSENT  
CALENDAR

**PASSED 5-0**

**On a motion by Director Kenley, and seconded by Director Gibboney to approve the Consent Calendar items as submitted by Roll Call Vote:**

**Ayes:** Reed, Cetina, Curatalo, Gibboney, Kenley

**Noes:** None

**Abstain:** None

**Absent:** None

**Passed 5-0.**

STATE WATER RESOURCES CONTROL BOARD DROUGHT REGULATION COMPLIANCE

Ms. Amanda Coker gave a PowerPoint presentation on Resolution No. 2022-5-7 declaring a Stage 3 water shortage. On March 28, 2022 the Governor issued an executive order directing the State Water Resources Control Board (SWRCB/State Board) to adopt drought regulations requiring all urban water suppliers to enact their Water Shortage Contingency Plans. On the imported water supply side, the Department of Water Resources (DWR) reduced the State Water Project (SWP) allocation from 15% to 5% of contract amounts. In response to the low SWP allocation the Metropolitan Water District (MWD) declared a water shortage emergency in the portions of their service area dependent on SWP supplies, including the Inland Empire Utilities Agency (IEUA) service area, which serves CVWD. MWD has defined two pathways for agencies to conserve supplies to meet demands. The first pathway limits outdoor watering to one day a week and the second pathway provides a specific allocation of water for the agencies to manage. District staff worked diligently with IEUA to advocate for the second pathway which recognizes the District/region's investments in a diversified water portfolio which includes drought resilient supplies.

At this time staff does not recommend implementing Water Commodity Tier Adjustments at this time but will continue to monitor the situation. To meet the 20% conservation target staff recommends enacting Stage 3 of the District's Water Shortage Contingency Plan and limiting outdoor watering to three days a week.

Discussion ensued regarding the 2020 production year conservation baseline, the possibility of eliminating irrigation for non-functional turf versus the impact on trees, drought messaging to our customers versus their conservation response time, and conservation measures being enacted by surrounding agencies.

**On a motion by Director Curatalo, and seconded by Director Kenley** to adopt Resolution No. 2022-5-7 declaring a Stage 3 water shortage in accordance with the Water Shortage Contingency Plan which limits outdoor water irrigation to 3 days per week, and approve the Annual Water Assessment Tables as required by the District's Water Shortage Contingency Plan, as submitted by **Roll Call Vote:**

**Ayes:** Reed, Cetina, Curatalo, Gibboney, Kenley

**Noes:** None

**Abstain:** None

**Absent:** None

**Passed 5-0.**

BOARD COMMITTEE REPORTS

A) May 11, 2022 Finance Committee

Director Gibboney reported the notes accurately reflect what occurred at the meeting.

B) May 12, 2022 Engineering Committee

President Reed reported the notes accurately reflect what occurred at the meeting.

RESOLUTION NO.  
2022-5-7  
DECLARING A  
STAGE 3 WATER  
SHORTAGE

**PASSED 5-0**

BOARD MEMBER REPORTS

Director Gibboney

- Nothing additional to report at this time.

Director Curatalo

- Nothing additional to report at this time.

Director Kenley

- Nothing additional to report at this time.

Vice President Cetina

- Attended the District's 5<sup>th</sup> Grade Poster Contest award ceremony along with President Reed and Director Kenley. Expressed his gratitude to staff for instilling water efficiency practices in the youth of our community.

President Reed

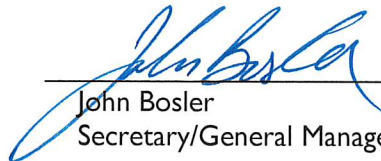
- Expressed his gratitude to staff for coordinating the District's Treatment Plant Tour on May 19, 2022 and for the opportunity to help educate our customers and water ambassadors.
- Participated in judging for the Water Savvy Landscape Contest yesterday and viewed a lot of homes that have implemented water use efficiencies while maintaining a beautiful looking landscape.

BOARD MEMBER  
REPORTS

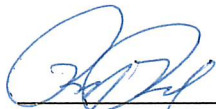
ADJOURNMENT

There being no further business to come before the Board, President Reed adjourned the meeting at 6:31 p.m.

ADJOURNED  
AT 6:31 p.m.

  
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John Bosler  
Secretary/General Manager

ATTEST:

  
\_\_\_\_\_  
Randall James Reed  
President