

Approved June 14, 2022

**MINUTES OF A REGULAR MEETING OF THE
CUCAMONGA VALLEY WATER DISTRICT
BOARD OF DIRECTORS
May 10, 2022**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 6:00 p.m. by President Reed. President Reed led the Pledge of Allegiance.

CALL TO ORDER
6:00 p.m.

President Reed announced:

1) The meeting is being conducted by teleconference pursuant to Resolution No. 2022-4-1 as permitted under AB 361, in an effort to protect public health, prevent the spread of COVID-19 (Coronavirus), and because state and/or local officials are recommending or imposing measures to promote social distancing.

2) The agenda states that members of the public are permitted to attend the meeting in person at the location listed on the agenda.

3) The agenda also states that the public may listen and provide comment remotely by using the GoToMeeting listed on the agenda.

Ms. Taya Victorino took roll call.

In Attendance:

Board Randall James Reed, President
Luis Cetina, Vice President (*via teleconference*)
James V. Curatalo, Jr., Director
Mark Gibboney, Director
Kevin Kenley, Director

Staff John Bosler, General Manager/CEO
Jeff Ferre, BB&K, Legal Counsel

Libby Becker, Government & Public Affairs Representative
Agnes Boros, Finance Manager
Amanda Coker, Engineering Manager
Chad Brantley, Director of Finance and Technology Services
James Bryan, Water Utility Supervisor
Jason Cary, Help Desk Specialist
Cindy Cisneros, Executive Assistant, GM/CEO
Sam Cortes, Warehouse & Supply Coordinator
Andrea Dutton, Senior Accountant
Eduardo Espinoza, Assistant General Manager
Jennifer Fillinger, Finance Supervisor
Adam Gomez, Water System Operator
Eric Grubb, Government & Public Affairs Manager
Alexandrea Hernandez, Lead Customer Service Representative
Rob Hills, Director of Operations
Robert Kalarsarinis, Customer Service Manager
Brandon Koh, Accountant
Robert Koczko, Construction & Maintenance Manager

Mike Maestas, Water Production Manager
Erin Morales, Government & Public Affairs Supervisor
Angelo Orioli, Customer Service Supervisor
Rosie Palos, Account Clerk
Roberta Perez, Director of Human Resources and Risk Management
Jiwon Seung, Assistant Engineer
Shawn Spromberg, Wastewater Utility Supervisor
Tuan Truong, Engineering Manager
Taya Victorino, Executive Assistant, Board of Directors & AGM

Guests Michael Camacho, Board Member, IEUA

ADDITIONS/DELETIONS TO THE AGENDA

None.

ADDITIONS/
DELETIONS

PUBLIC COMMENT

None.

PUBLIC COMMENT

GENERAL MANAGER/CEO REPORTS

A) District Updates

Mr. John Bosler, General Manager/CEO reported the following:

- Invited Ms. Agnes Boros to the podium to provide a division update:
Ms. Boros provided a PowerPoint presentation on the accomplishments of the District's Warehouse and Supply Division, coordinated by Mr. Sam Cortes. She highlighted the technologies and processes he has implemented to increase efficiencies.

The Board collectively thanked Mr. Cortes for his diligent work and coordination of the warehouse and District supplies.

- The District recently promoted Carlos Lopez to Water Utility Worker I, Adam Gomez promoted to Water System Operator II, and Brandon Koh promoted to Accountant.
- Director Kenley was recently elected as the Alternate Special District Member for the San Bernardino Local Agency Formation Commission (LAFCO) he is scheduled to be sworn in to office on May 18, 2022.

GENERAL
MANAGER/CEO
REPORTS

CONSENT CALENDAR

- A) Approve Minutes of the April 12, 2022 Regular Board Meeting.
- B) Approve Board Calendar of Events.
- C) Receive and File March 2022 Water Production Report.
- D) Receive and File the Cash and Investment Report for month ending March 31, 2022.
- E) Receive and File the Financial Results Report for month ending February 28, 2022.
- F) Approve Cash Disbursements for the month ending March 31, 2022.
- G) Receive and File the Quarterly PARS Investment Report for quarter ending March 31, 2022.

CONSENT
CALENDAR

PASSED 5-0

- H) Adopt Resolution No. 2022-5-1 re-authorizing remote teleconference/virtual meetings of CVWD Legislative Bodies for the period of May 10, 2022 to June 9, 2022 pursuant to Brown Act Provisions.
- I) Adopt Resolution No. 2022-5-2 Amending Employee Policy No. 3.5, Holidays.
- J) Adopt Resolution No. 2022-5-3 Amending Administrative Policy No. 2.7, Social Media.
- K) Adopt Resolution No. 2022-5-5 Accepting Grant of Easements for Water Purposes on Weaver Lane.
- L) Adopt a proclamation declaring May 2022 as Water Awareness Month.
- M) Approve the issuance of credit for existing water and sewer capacity fees in the amount of \$437,738 and \$47,921, respectively, associated with the property located at 12434 4th Street to Bridgepoint, Rancho Cucamonga LLC.

On a motion by Vice President Cetina, and seconded by Director Gibboney to approve the Consent Calendar items as submitted by Roll Call Vote:

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

PRESENTATIONS

A) Water Awareness Month Proclamation

Ms. Libby Becker explained the importance of Water Awareness Month and the programs the District offers to its customers and community to increase awareness of how to use our precious resource efficiently.

President Reed read the proclamation on behalf of the District to proclaim May 2022 as Water Awareness Month.

PRESENTATIONS

CREDITS & ADJUSTMENTS POLICY

Ms. Alexandria Hernandez gave a PowerPoint Presentation on the proposed policy amendments. The policy was created in 2016 to address procedures and approval requirements for the occasional adjustment of fees. Minor amendments to the policy include changes to align staff authorization levels with appropriate related miscellaneous fees for any adjustments and minor wording and formatting. This item was presented to the Finance Committee on April 13, 2022 and the Committee concurred with staffs recommended amendments and forwarded the item to the Board for consideration.

CREDITS &
ADJUSTMENTS
POLICY

PASSED 5-0

On a motion by Director Curatalo, and seconded by Director Gibboney to adopt Resolution No. 2022-5-4 amending Administrative Policy No. 1.8, Credits & Adjustments, as submitted by Roll Call Vote:

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

WATER SUPPLY ASSESSMENT FOR HARVEST AT TERRA VISTA

Ms. Amanda Coker provided a presentation on the proposed Water Supply Assessment (WSA) for a mixed-use development in the District's service area by Lewis Management Corporation, know as Harvest at Terra Vista (project). Senate Bill 610 requires a WSA for any development of 500 dwelling units or more. This development will consist of 671 high-density residential housing units, 20,800 square feet of commercial space, and 106,200 square feet of outdoor irrigation. The WSA prepared for this project conservatively demonstrates that there is available water supply to meet the projected demands of the development. Staff reviewed the WSA and concurs with its findings. The WSA does not obligate CVWD to serve the proposed project, it is only a review of the District's projected water supplies based on information presently available. This item was presented at the April 19, 2022 Water Resources Committee and the May 3, 2022 Engineering Committee.

RESOLUTION NO.
2022-5-6
WATER SUPPLY
ASSESSMENT FOR
HARVEST AT TERRA
VISTA

PASSED 5-0

On a motion by Director Curatalo, and seconded by Director Kenley to adopt Resolution No. 2022-5-6 approving a Water Supply Assessment for Harvest at Terra Vista as submitted by Roll Call Vote:

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

DROUGHT CONSERVATION & OUTREACH STRATEGY

Ms. Erin Morales provided a PowerPoint presentation on the District's message and outreach strategy to keep customers updated on the District's efforts to continue to provide water and service during the current drought situation. Staff continues to promote the conservation programs available to customers to help them save water while the state is asking California water agencies to reduce their water consumption.

Mr. Robert Kalarsarinis provided a demonstration of the District's new Customer Water Usage Portal which will help customers track and manage their water use. This is an example of another tool the District is providing to help customers use water more efficiently while the State asks Californians to reduce their water consumption.

Mr. Eduardo Espinoza gave an overview of next steps for CVWD while the State Water Resource Control Board is in the works to adopt a 20% conservation regulation for California water agencies. Our Metropolitan Water District (MWD) representing agency, the Inland Empire Utilities Agency (IEUA), is diligent in communicating on our behalf to urge MWD to recognize their member agencies' local supplies and to not implement a "one size fits all" mandate. Staff is drafting a resolution for the Board's consideration at the May 25, 2022 board mtg that will enact Stage 3 of the District's Water Shortage Contingency Plan along with a suite of actions to achieve the anticipated 20% conservation mandate.

Discussion ensued among the Board about the District's responsibility to the community to advocate for state water infrastructure, the benefit of regional relationships staff has built to aid us in advocating to MWD, and the freedom to use the local infrastructure and water supply that CVWD customers have invested in over the past years.

Vice President Cetina left at 6:52 p.m.

This is an informational item. No Board action was taken.

BOARD COMMITTEE REPORTS

**BOARD COMMITTEE
REPORTS**

- A) April 6, 2022 Engineering Committee
President Reed reported the notes accurately reflect what occurred at the meeting.
- B) April 7, 2022 Human Resources/Risk Management Committee
Director Curatalo reported the notes accurately reflect what occurred at the meeting.
- C) April 13, 2022 Finance Committee
Director Gibboney reported the notes accurately reflect what occurred at the meeting.
- D) April 19, 2022 Water Resources Committee
Director Curatalo reported the notes accurately reflect what occurred at the meeting.
- E) April 21, 2022 Government & Public Affairs Committee
Vice President Cetina reported the notes accurately reflect what occurred at the meeting.

BOARD MEMBER REPORTS

**BOARD MEMBER
REPORTS**

Director Gibboney

- Nothing additional to report at this time.

Director Curatalo

- Expressed his gratitude to staff for the information they presented and the hard work they provide to serve our customers.

Director Kenley

- Expressed his gratitude to Taya Victorino, Cindy Cisneros, Eric Grubb and Erin Morales for their work and support during his LAFCO campaign.

President Reed

- Attended the ASBCSD Membership dinner on May 9, 2022 where the ASBCSD Board awarded two scholarships to students entering college.
- Attended the Annual Spring ACWA Conference in Sacramento last week and attended several sessions regarding current water industry trends and issues.
- Announced that the JPIA workers compensation and liability premiums will remain the same in the coming fiscal year.
- Reported on news articles he's read over the last several months regarding smaller water agencies and their lack of investments in their water supply and infrastructure.

ADJOURNMENT


There being no further business to come before the Board, President Reed at the request of Director Curatalo, adjourned the meeting at 7:06 p.m. in honor of Mr. Sam Spagnolo, former Rancho Cucamonga City Council Member, who recently passed. He was a pillar in the community, a good man and passionate public servant.

ADJOURNED
AT 7:06 p.m.



John Bosler
Secretary/General Manager

ATTEST:



Randall James Reed
President