

Approved May 23, 2023

**MINUTES OF A REGULAR MEETING OF THE  
CUCAMONGA VALLEY WATER DISTRICT  
BOARD OF DIRECTORS  
May 9, 2023**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 5:00 p.m. by Vice President Gibboney. He led the Pledge of Allegiance.

Vice President Gibboney announced that President Reed is absent and Geremy Holms is filling in for our legal counsel, Jeff Ferre, due to their attendance at the ACWA Spring Conference.

In Attendance:

Board      Randall James Reed, President (*absent*)  
Mark Gibboney, Vice President  
James V. Curatalo, Jr., Director  
Kevin Kenley, Director  
Jimmie Moffatt, Director

Staff        John Bosler, General Manager/CEO  
Geremy Holms, BB&K, Legal Counsel

Rossana Ammari, Risk Management Analyst  
Libby Becker, Government & Public Affairs Representative  
Mike Bogin, IT Specialist  
Agnes Boros, Finance Manager  
Darin Bowers, Water Treatment Plant Operator  
Chad Brantley, Director of Finance and Technology Services  
Jason Cary, Help Desk Specialist  
Frank Chu, Information Technology Manager  
Cindy Cisneros, Executive Services Administrator/District Clerk  
Amanda Coker, Engineering Manager (Planning & Water Resources)  
Ken Cole, Network Administrator  
Eduardo Espinoza, Assistant General Manager  
Jennifer Fillinger, Accounting Supervisor  
Adam Gomez, Water System Operator  
Joanna Gonzalez, Government & Public Affairs Representative  
Jeff Grant, Lead Electrical/Instrumentation Tech  
Eric Grubb, Government & Public Affairs Manager  
Monica Hallberg, Account Clerk  
Alexandrea Hernandez, Human Resources Specialist  
Rob Hills, Director of Operations  
Jacob Johnson, Operations Manager (Production)  
Robert Kalarsarinis, Customer Service Manager  
Robert Koczko, Operations Manager (Construction & Maintenance)  
Rosa Lopez, Human Resources Analyst  
Mike Maestas, Operations Manager (Water Treatment Plant)  
Erin Morales, Government & Public Affairs Supervisor  
Angelo Orioli, Customer Service Supervisor

Rita Para, Customer Service Representative  
Roberta Perez, Director of Human Resources/Risk Management  
John Phipps, Controls Analyst  
Rosie Palos, Human Resources Specialist  
Diane Schumacher, Human Resources Analyst  
Tuan Truong, Engineering Manager (Capital & Development)  
Adriana Vega, Administrative Assistant  
Robbie Victorino, Safety Analyst  
Taya Victorino, Executive Services Administrator/District Clerk

Guests Schumacher Family

ADDITIONS/DELETIONS TO THE AGENDA

Mr. John Bosler announced that staff recommends the Board delete Item 9 – Set a Public Hearing for Proposed Adjustments to Recycled Water Rates and IEUA Pass-Through Rates.

ADDITIONS/  
DELETIONS

**On a motion by Director Kenley, and seconded by Director Moffatt to delete Item 9 from the agenda. Passed 4-1-0. (Reed absent)**

PUBLIC COMMENT

None.

PUBLIC COMMENT

PRESENTATIONS

A) Recognizing Diane Schumacher for 35 Years of Service

Ms. Roberta Perez gave a summary and slide show presentation of Ms. Diane Schumacher's tenure with the District and presented her with the traditional District retirement service awards.

PRESENTATIONS

Ms. Schumacher thanked the Board and staff for many great years at the District. The Board collectively congratulated her on her retirement and thanked her for her service.

At 5:15 p.m. Vice President Gibboney announced the meeting would reconvene after a short recess.

The meeting reconvened at 5:22 p.m.

GENERAL MANAGER/CEO REPORTS

A) District Updates

Mr. John Bosler, General Manager/CEO reported the following:

- The District recently gained a new addition to the CVWD Family. Darin Bowers was hired as a Water Treatment Plant Operator.

GENERAL  
MANAGER/CEO  
REPORTS

The Board collectively welcomed Darin to the District and wished him success in his career.

CONSENT CALENDAR

- A) Approve Minutes of the April 25, 2023 Regular Board Meeting.
- B) Approve Board Calendar of Events.
- C) Receive and File March 2023 Water Production Report.
- D) Adopt Resolution No. 2023-5-3 Amending Administrative Policy No. 1.3, Reserve and Financial Benchmark.

CONSENT  
CALENDAR

**PASSED 4-1-0**

**On a motion by Director Curatalo, and seconded by Director Kenley to approve the Consent Calendar items as submitted. Passed 4-1-0. (Reed absent)**

AWARD OF CONTRACT FOR INTEGRATED MASTER PLAN – CP23039

Ms. Amanda Coker provided a PowerPoint presentation on the proposed contract. Historically the District has prepared stand alone master plans with the Water System Master Plan and Sewer Master Plan last updated in 2017. Updates to these master plans are included in the budget with the addition of the first Recycled Water Master Plan for the District. Staff proposes to combine the master plans and their respective budgets into one Integrated Master Plan to provide a “One Water” focus to culminate a comprehensive Capital Improvement Program. Staff issued the Request for Proposals on October 26, 2022 and received five proposals on December 20, 2022. After conducting interviews and evaluating each consultant staff determined Stantec was the best value selection. This item was presented to the RFPs and bids on slide 6. This item was presented to the Water Resources and Engineering Committee on February 22 and May 2 respectively. Each committee concurred with staff’s recommendation and forwarded the proposed contract to the Board for consideration.

AWARD OF  
CONTRACT TO  
STANTEC FOR  
INTEGRATED  
MASTER PLAN

**PASSED 4-1-0**

**On a motion by Director Moffatt, and seconded by Director Curatalo to approve the award of contract to Stantec in the amount of \$695,588 to prepare the District’s Integrated Master Plan as submitted. Passed 4-1-0. (Reed absent)**

AWARD OF CONTRACT FOR WELL 30 REHABILITATION PROJECT – CP23010

Mr. Jacob Johnson presented the proposed contract. To ensure a reliable and efficient water supply staff analyzes pump performance data and test results to determine which facilities need rehabilitation. Data and test results from Well 30 has fallen below operational standards and pump rehabilitation is warranted. Staff issued a Request for Bid on March 22 and received five bids on April 13 with the lowest responsive and responsible bidder being Legend Pump & Well Service, Inc. at \$213,462.00. This item was presented to the Engineering Committee on May 2. The Committee concurred with staff’s recommendation and forwarded the item to the Board for consideration. This project is included in the FY2023 Capital Improvement Project budget.

AWARD OF  
CONTRACT FOR  
WELL 30 REHAB  
PROJECT

**PASSED 4-1-0**

**On a motion by Director Kenley, and seconded by Director Moffatt to approve the award of contract to Legend Pump & Well Services, Inc. in the amount of \$213,462 for the Well 30 Rehabilitation Project as submitted. Passed 4-1-0. (Reed absent)**

SET A PUBLIC HEARING – PROPOSED ADJUSTMENTS TO SEWER RATES, IEUA PASS-THROUGH RATES

Mr. Chad Brantley provided a PowerPoint presentation and overview of the District’s Sewer Rate Study. The current rate series is in effect until June 30, 2024 but only for pass throughs and not for the CVWD Local Service charge. Our sewer rate has not

been raised since 2013, now with inflation and recent rate hikes by IEUA it is necessary to perform an adjustment and adopt another pass-through as CVWD is responsible for collecting treatment charge rates on behalf of IEUA. Results of the rate study show that CVWD rates should be adjusted 8% annually. He highlighted the sewer fund cash reserves which demonstrate the need to make the adjustments. The Prop 218 Notice was drafted and shared with the Government and Public Affairs and Finance Committees. Tonight's Board meeting is the Board's time to authorize staff to finalize and mail the notices to the District's sewer customers and set a public hearing to consider approving the recommended adjustments.

SET A PUBLIC  
HEARING FOR  
PROPOSED  
ADJUSTMENTS TO  
SEWER RATES

**PASSED 4-1-0**

Director Kenley requested that the notice be revised to highlight that the District's Local Service Charge has not been adjusted since 2013.

**On a motion by Director Curatalo, and seconded by Director Moffatt** approve to set a public hearing at 6:00 p.m. on June 27, 2023 for the consideration of the CVWD Local Sewer Rate Series and the IEUA Sewer Treatment Pass-Through Charge for the five fiscal years 2024-2028 with the condition that the Proposition 218 Notice and Sewer Rate Study are subject to review by legal counsel. **Passed 4-1-0. (Reed absent).**

#### BOARD COMMITTEE REPORT

BOARD COMMITTEE  
REPORTS

- A) April 18, 2023 Water Resources Committee  
Director Curatalo reported the notes accurately reflect what occurred at the meeting.
- B) April 19, 2023 Engineering Committee  
Director Kenley reported the notes accurately reflect what occurred at the meeting.
- C) April 20, 2023 Government & Public Affairs Committee  
Director Kenley reported the notes accurately reflect what occurred at the meeting.

#### BOARD MEMBER REPORTS

BOARD MEMBER  
REPORTS

##### Director Kenley

- Nothing additional to report.

##### Director Moffatt

- Nothing additional to report.

##### Director Curatalo

- Nothing additional to report.

##### Vice President Gibboney

- Nothing additional to report.

ADJOURNMENT

There being no further business to come before the Board, Vice President Gibboney adjourned the meeting at 5:47 p.m.


ADJOURNED  
AT 5:47 p.m.



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John Bosler  
Secretary/General Manager

ATTEST:



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Randall James Reed  
President