

Approved March 22, 2022

**MINUTES OF A REGULAR MEETING OF THE
CUCAMONGA VALLEY WATER DISTRICT
BOARD OF DIRECTORS
March 8, 2022**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 6:00 p.m. by President Reed. President Reed led the Pledge of Allegiance.

CALL TO ORDER
6:00 p.m.

President Reed announced:

1) The meeting is being conducted by teleconference pursuant to Resolution No. 2022-2-1 as permitted under AB 361, in an effort to protect public health, prevent the spread of COVID-19 (Coronavirus), and because state and/or local officials are recommending or imposing measures to promote social distancing.

2) The agenda states that members of the public are permitted to attend the meeting in person at the location listed on the agenda.

3) The agenda also states that the public may listen and provide comment remotely by using the GoToMeeting listed on the agenda.

Ms. Taya Victorino took roll call to ensure all Board Members were present in person or via teleconference.

In Attendance:

Board Randall James Reed, President
 Luis Cetina, Vice President
 James V. Curatalo, Jr., Director
 Mark Gibboney, Director
 Kevin Kenley, Director

Staff John Bosler, General Manager/CEO
 Jeff Ferre, BB&K, Legal Counsel

Nikolas Baykal, Assistant Engineer
Agnes Boros, Finance Manager
Chad Brantley, Director of Finance and Technology Services
Sandra Brierley, Field Service Technician
Jason Cary, Help Desk Specialist
Eric Chamberlin, Field Service Supervisor
Frank Chu, Information Technology Manager
Cindy Cisneros, Executive Assistant, GM/CEO
Amanda Coker, Engineering Manager
Rick Contreras, Field Service Technician

Eduardo Espinoza, Assistant General Manager
Jennifer Fillinger, Finance Supervisor
Eric Grubb, Government & Public Affairs Manager
Rob Hills, Director of Operations
Robert Kalarsarinis, Customer Service Manager
Robert Koczko, Construction & Maintenance Manager
Carlos Lopez, Field Service Technician
Mike Maestas, Water Production Manager
Randy Newman, Lead Field Service Representative
Roberta Perez, Director of Human Resources and Risk Management
JR Roberts, Water Treatment Plant Manager (*via teleconference*)
Sanjay Sinclair, Field Service Technician
Tuan Truong, Engineering Manager
Kelsey Vega, Administrative Assistant
Taya Victorino, Executive Assistant, Board of Directors and AGM

Guests Jeff Davis, Provost & Pritchard Consulting Group

ADDITIONS/DELETIONS TO THE AGENDA

Legal counsel recommend item 5H be pulled for separate discussion when the Board reaches the consent calendar.

ADDITIONS/
DELETIONS

PUBLIC COMMENT

None.

PUBLIC COMMENT

GENERAL MANAGER/CEO REPORTS

A) District Updates

Mr. John Bosler, General Manager/CEO reported the following:

- Introduced Kelsey Vega who was recently hired as Administrative Assistant II.

The Board collectively welcomed Kelsey to the District.

- The District received a letter from California State Senator, Rosilicie Ochoa Bogh congratulating the Board and District for receiving the ACWA Overall Statewide Legislative Award for the second year in a row.
- Invited Mr. Eric Chamberlin to the podium to provide an update on the Field Service Team:

Mr. Chamberlin provided a PowerPoint presentation on the Field Service Team's services, accomplishments and resulting costs savings to the District.

GENERAL
MANAGER/CEO
REPORTS

The Board collectively thanked Mr. Chamberlin and the Field Service Team for their dedication to the District and its customers.

CONSENT CALENDAR

CONSENT
CALENDAR

- A) Approve Minutes of the February 8, 2022 Regular Board Meeting.
- B) Approve Minutes of the February 22, 2022 Regular Board Meeting.
- C) Approve Minutes of the March 1, 2022 Special Board Meeting.
- D) Approve Board Calendar of Events.
- E) Receive and File January 2022 Water Production Report.
- F) Adopt Resolution No. 2022-3-1 re-authorizing remote teleconference/virtual meetings of CVWD legislative bodies for the period of March 8, 2022 to April 7, 2022 pursuant to Brown Act provisions.
- G) Approve the issuance of credit for existing water and sewer capacity fees in the amount of \$33,162 and \$4,140, respectively, associated with the property located at 8865 Foothill Blvd. and 8130 Vineyard Ave. (Grid 2404).
- H) Approve the acceptance of a Grant of Easement for sewer purposes in APNs 0207-262-64, 65, and 66 from 9th and Vineyard, LLC.
- I) Approve the Easement Agreement between Cucamonga Valley Water District and the City of Rancho Cucamonga at the north/west corner of 19th Street and Sapphire Street for a new retaining wall at the Nitrate Treatment Facility.

PASSED 5-0

President Reed requested Item H be pulled for separate discussion as directed by Legal Counsel.

On a motion by Vice President Cetina, and seconded by Director Gibboney to approve the Consent Calendar items A-G, and I as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

Legal Counsel announced that the recommendation for item H should be revised to say “Adopt Resolution No. 2022-3-7 accepting a Grant of Easement for sewer purposes in APNs 0207-262-64, 65, and 66 from 9th and Vineyard, LLC.”

On a motion by Director Kenley, and seconded by Vice President Cetina to approve Consent Calendar item H as amended by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

AUDIT SERVICES CONTRACT

Ms. Jennifer Fillinger gave a PowerPoint presentation on the proposed Audit Services contract. Our contract with Davis Farr LLP ended in 2021 and staff issued a Request for Proposal on December 21, 2021. The District received six proposals and invited the top three firms for an interview. After detailed evaluation of the proposals and interviews staff recommends Davis Farr LLP as the most qualified firm to conduct the District's annual audit.

On a motion by Director Gibboney, and seconded by Director Curatalo to approve the award of a three-year contract with the option to extend two additional years for auditing services to Davis Farr LLP as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

AUDIT SERVICES
CONTRACT

PASSED 5-0

MID-YEAR FINANCIAL RESULTS REPORT – 12/31/2021

Ms. Jennifer Fillinger gave a PowerPoint presentation on the District's mid-year budget report highlighting comparisons of the actual results to the prorated budget to demonstrate the District's financial performance and balanced budget.

On a motion by Vice President Cetina, and seconded by Director Gibboney to receive and file the mid-year Financial Results Report for period ending December 31, 2021 as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

MID-YEAR
FINANCIAL RESULTS
REPORT

PASSED 5-0

BUDGET TRANSFER AND AWARD OF CONTRACT – CP22018- RESERVOIR IB-1 TANK REHABILITATION PROJECT

Mr. Mike Maestas gave a presentation on the proposed budget transfer and award of contract. In 2018 the District contracted inspections of each of its 35 water storage reservoirs and programmed the repair and maintenance recommendations as capital improvement projects. An estimate of \$550,000 was provided to rehabilitate both Reservoirs IB-1 and IB-2 in the 2018 inspection report and this amount was budgeted in the FY2021-2022 capital improvement budget. Due to current economic conditions staff has decreased the scope of this project to focus on Reservoir IB-1 alone. On January 13, 2022 staff issued an Invitation to Bid and received four bids with J. Colon Coatings, Inc. being the lowest responsive and responsible bidder. In order to proceed a budget transfer of \$90,200 is necessary and staff has identified multiple capital

BUDGET TRANSFER
AND AWARD OF
CONTRACT FOR
CP22018

PASSED 5-0

improvement projects that were completed under budget to fund this project. This item was presented to the Finance Committee on February 23, 2022 and the Engineering Committee on February 28, 2022 and both committees concurred with staff's recommendation.

On a motion by Director Curatalo, and seconded by Director Kenley to approve a budget transfer of \$90,2000.00 to CP22018- Reservoir IB-I Tank Rehabilitation and the award of contract to J. Colon Coatings, Inc. in the amount of \$582,000.00 as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

AWARD OF CONTRACT – CP21021- SCADA RADIO NETWORK COMMUNICATION TOWERS

Mr. Mike Maestas gave a presentation on the proposed award of contract. In June 2020 a comprehensive radio site survey was completed as part of the District's effort to develop a more reliable and robust SCADA network. The survey resulted in recommendations such as these towers which will enhance the reliability and functionality of the District's SCADA radio communication network. Staff issued an Invitation to Bid on January 6, 2022 and received two bids with Sun Microwave Inc. DBA Sun Wireless being the lowest responsive and responsible bidder. This item was presented to the Engineering Committee on February 28, 2022 and the committee concurred with staff's recommendation.

On a motion by Director Kenley, and seconded by Director Gibboney to approve the award of contract to Sun Microwave Inc. DBA Sun Wireless in the amount of \$162,233.00 for the Supervisory Control and Data Acquisition (SCADA) Radio Network Communication Towers Project as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

AWARD OF CONTRACT – CP21023- ADMINISTRATION BUILDING HVAC CHILLER REPLACEMENT

Mr. Robert Koczko gave a presentation on the proposed award of contract. The current heating, ventilation and air conditioning (HVAC) is 22 years old and requires significant rehabilitation including replacement of the original chiller. On January 11, 2022 staff issued as invitation to bid and received two bids with the lowest responsive

AWARD OF
CONTRACT FOR
CP21021

PASSED 5-0

AWARD OF
CONTRACT FOR
CP21023

PASSED 5-0

and responsible bidder being Western Allied Corporation with a price of \$146,005.00. The approved budget for this project is \$140,000.00 and staff has identified CP22008 – Annual Campus Facility Improvements as the appropriate source to fund the balance of the project. This item was presented to the Engineering Committee on February 28, 2022 and the committee concurred with staff's recommendation.

On a motion by Vice President Cetina, and seconded by Director Gibboney to approve the award of contract to Western Allied Corporation in the amount of \$146,005.00 for construction of CP21023- Administration Building HVAC Chiller Replacement as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

BOARD COMMITTEE REPORTS

A) February 17, 2022 Government & Public Affairs Committee

Vice President Cetina reported the notes accurately reflect what occurred at the meeting.

B) February 23, 2022 Finance Committee

Director Gibboney reported the notes accurately reflect what occurred at the meeting.

BOARD MEMBER REPORTS

Director Kenley

- Nothing additional to report at this time.

Director Gibboney

- Nothing additional to report at this time.

Director Curatalo

- Participated in a canyon tour with CVWD and Three Valleys Municipal Water District staff today. Expressed his gratitude for the opportunity to share CVWD's water history.

Vice President Cetina

- Nothing additional to report at this time.

President Reed

- Expressed his gratitude to the FSR Team and welcomed Kelsey Vega again.

BOARD MEMBER
REPORTS

CLOSED SESSION

CLOSED SESSION

At 6:47 p.m. President Reed announced that after a brief recess a closed session would be held pursuant to:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Chino Basin Municipal Water District v. City of Chino, San Bernardino Case No.

RCV RS51010

Closed session was called to order at 6:53 p.m.

In attendance were the entire Board, the General Manager/CEO, the Legal Counsel (Ferre/Anderson), Assistant General Manager, Director of Finance and Technology Services, Director of Operations, Director of Human Resources and Risk Management, the Executive Assistants (Cisneros, Victorino), and the Engineering Manager (Coker).

RECONVENE/REPORT ON CLOSED SESSION

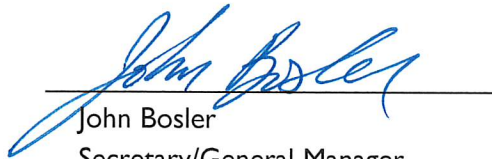
RECONVENE/
REPORT

The regular meeting reconvened at 7:11 p.m. at which time Legal Counsel (Ferre) announced that there was no action to report from closed session.

ADJOURNMENT


ADJOURNED
AT 7:12 p.m.

There being no further business to come before the Board, President Reed adjourned the meeting at 7:12 p.m.



John Bosler
Secretary/General Manager

ATTEST:



Randall James Reed
President