

Approve March 8, 2022

**MINUTES OF A REGULAR MEETING OF THE
CUCAMONGA VALLEY WATER DISTRICT
BOARD OF DIRECTORS
February 22, 2022**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 6:00 p.m. by President Reed. President Reed led the Pledge of Allegiance.

CALL TO ORDER
6:00 p.m.

President Reed announced:

1) The meeting is being conducted by teleconference pursuant to Resolution No. 2022-2-1 as permitted under AB 361, in an effort to protect public health, prevent the spread of COVID-19 (Coronavirus), and because state and/or local officials are recommending or imposing measures to promote social distancing.

2) The agenda states that members of the public are permitted to attend the meeting in person at the location listed on the agenda.

3) The agenda also states that the public may listen and provide comment remotely by using the GoToMeeting listed on the agenda.

Ms. Taya Victorino took roll call to ensure all Board Members were present in person or via teleconference.

In Attendance:

Board Randall James Reed, President
 Luis Cetina, Vice President
 James V. Curatalo, Jr., Director
 Mark Gibboney, Director
 Kevin Kenley, Director

Staff John Bosler, General Manager/CEO
 Jeff Ferre, BB&K, Legal Counsel (*via teleconference*)

Nikolas Baykal, Assistant Engineer
Agnes Boros, Finance Manager
Chad Brantley, Director of Finance and Technology Services
Jason Cary, Help Desk Specialist
Frank Chu, Information Technology Manager
Amanda Coker, Engineering Manager
Ali Dematteis, Account Clerk
Andrea Dutton, Senior Accountant
Eduardo Espinoza, Assistant General Manager
Jennifer Fillinger, Finance Supervisor

Eric Grubb, Government & Public Affairs Manager
Rob Hills, Director of Operations
Robert Kalarsarinis, Customer Service Manager *(via teleconference)*
Mike Maestas, Water Production Manager
Elizabeth McReynolds, Account Clerk
Erin Morales, Government & Public Affairs Supervisor
Rosie Palos, Account Clerk
Roberta Perez, Director of Human Resources and Risk Management
Diane Schumacher, HR Analyst
Randy Stewart, Controls Analyst
Aaron Stinson, Instrumentation Electrical Technician
Tuan Truong, Engineering Manager
Taya Victorino, Executive Assistant, Board of Directors
Diana White, Account Clerk

Guests Richard Babbe, PFM *(via teleconference)*
Several family and friends of Diana White (retiree)

ADDITIONS/DELETIONS TO THE AGENDA

None.

ADDITIONS/
DELETIONS

PUBLIC COMMENT

None.

PUBLIC COMMENT

PRESENTATIONS

A) Recognizing Diana White's Years of Service

Mr. Chad Brantley and Ms. Agnes Boros gave a summary and slide show presentation of Ms. Diana White's tenure with the District. Ms. Roberta Perez presented her with the traditional District service awards.

Ms. White thanked the Board and staff for many great years at the District. The Board collectively congratulated her on her retirement and thanked her for her service.

PRESENTATIONS

At 6:15 p.m. President Reed announced the meeting would reconvene after a short recess.

The meeting reconvened at 6:22 p.m.

GENERAL MANAGER/CEO REPORTS

GENERAL
MANAGER/CEO
REPORTS

A) District Updates

Mr. John Bosler, General Manager/CEO reported the following:

- Aaron Stinson was recently hired as an Instrumentation Electrical Technician I.

The Board collectively welcomed Mr. Stinson to the CVWD family.

- Invited Mr. Chad Brantley to the podium to provide a financial update:

Mr. Brantley and Mr. Richard Babbe provided a PowerPoint presentation on the current economic conditions and indicators, the current statewide drought conditions, and how they are effecting the District's water production, budget and operating expenses, and other District financials.

Discussion ensued regarding property interest rates, unemployment rates and CPI indicators.

CONSENT CALENDAR

CONSENT
CALENDAR

- A) Approve Board Calendar of Events.
- B) Approve Cash & Investment Report for month ending January 31, 2022.
- C) Approve Cash Disbursements for month ending January 31, 2022.
- D) Receive and File February 2022 Government & Public Affairs Report.
- E) Adopt Resolution No. 2022-2-4 Amending Employee Policy No. 1.1, Definitions and Terms.
- F) Adopt Resolution No. 2022-2-5 Amending Employee Policy No. 4.1, Absenteeism and Lateness.

PASSED 5-0

On a motion by Director Kenley, and seconded by Director Gibboney to approve the Consent Calendar as submitted by Roll Call Vote:

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

WATERLINE IN GARNET STREET FROM ROBERDS STREET TO LA VINE STREET

Mr. Tuan Truong provided a presentation on the proposed budget transfer and award of contract. The waterline has reached the end of its service life and requires replacement. Staff received five bids on January 18, 2022 with the lowest responsive and responsible bidder being Merlin Johnson Construction, Inc. The construction price is over the project budget due to increase in labor and material costs at this time. The item was presented to the Engineering Committee on February 1, 2022 and to the Finance Committee on February 9, 2022, and both committees concurred with staff's recommendation to forward the item to the Board for consideration.

On a motion by Vice President Cetina, and seconded by Director Curatalo to approve a budget transfer of \$150,000 from the District's Capital Reserves to CP21033 and approve the award of contract to Merlin Johnson Construction, Inc. in the amount of \$846,495.00 for the construction of a waterline in Garnet Street from Roberds Street to La Vine Street as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

BUDGET TRANSFER
AND AWARD OF
CONTRACT FOR
CP21033

PASSED 5-0

WATERLINE IN HAMPSHIRE STREET, MALACHITE AVENUE AND LEUCITE AVENUE

Mr. Tuan Truong provided a presentation on the proposed budget transfer and award of contract. The waterline has reached the end of its service life and requires replacement. Staff received five bids on January 25, 2022 with the lowest responsive and responsible bidder being Norstar Plumbing and Engineering, Inc.. The construction price is over the project budget due to increase in labor and material costs at this time. The item was presented to the Engineering Committee on February 1, 2022 and to the Finance Committee on February 9, 2022, and both committees concurred with staff's recommendation to forward the item to the Board for consideration.

BUDGET TRANSFER
AND AWARD OF
CONTRACT FOR
CP21034

PASSED 5-0

On a motion by Director Curatalo, and seconded by Director Gibboney to approve a budget transfer of \$350,000 from the District's Capital Reserves to CP21034 and approve the award of contract to Norstar Plumbing and Engineering, Inc. in the amount of \$1,213,000.00 for the construction of a waterline in Hampshire Street, Malachite Avenue and Leucite Avenue as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

PSA FOR
SOUTHERLY
TERMINUS OF
LAYTON STREET

PASSED 5-0

SOUTHERLY TERMINUS OF LAYTON STREET PURCHASE AGREEMENT

Mr. Eduardo Espinoza presented the proposed purchase agreement with the City of Rancho Cucamonga. In 2019 the District purchased property at 7209 Layton Street for the purpose of adding storage per the District's Master Plan to increase water distribution reliability. The property adjacent to it, referred to as the Southerly Terminus of Layton Street is owned by the City of Rancho Cucamonga who has made the property available as surplus. Staff has negotiated with the City a price of \$106,776. Staff is seeking approval to authorize the General Manager/CEO to enter

into the purchase and sale agreement to complete our due diligence period. Staff will come back to board with final details of the property purchase.

On a motion by Vice President Cetina, and seconded by Director Kenley to approve the Purchase and Sale Agreement with the City of Rancho Cucamonga for the Southerly Terminus of Layton Street as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

BOARD COMMITTEE REPORTS

COMMITTEE REPORTS

A) February 1, 2022 Engineering Committee

President Reed reported the notes accurately reflect what occurred at the meeting.

B) February 3, 2022 Human Resources/Risk Management Committee

Director Curatalo reported the notes accurately reflect what occurred at the meeting.

C) February 9, 2022 Finance Committee

Director Gibboney reported the notes accurately reflect what occurred at the meeting.

BOARD MEMBER REPORTS

BOARD MEMBER REPORTS

Director Kenley

- Nothing additional to report.

Director Gibboney

- Nothing additional to report.

Director Curatalo

- Nothing additional to report.

Vice President Cetina

- Nothing additional to report.

President Reed

- Nothing additional to report.

CLOSED SESSION

CLOSED SESSION

At 6:57 p.m. President Reed announced that after a brief recess a closed session would be held pursuant to:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Chino Basin Municipal Water District v. City of Chino, San Bernardino Case No.

RCV RS51010

Closed session was called to order at 7:00 p.m.

In attendance were the entire Board, the General Manager/CEO, the Legal Counsel (Ferre), Assistant General Manager, Director of Finance and Technology Services, Director of Operations, Director of Human Resources and Risk Management, the Executive Assistants (Cisneros, Victorino), and the Engineering Manager (Coker).

RECONVENE/REPORT ON CLOSED SESSION

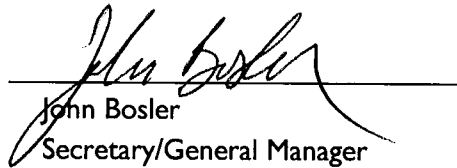
The regular meeting reconvened at 7:14 p.m. at which time President Reed announced that there was no action to report from closed session.

RECONVENE/
REPORT

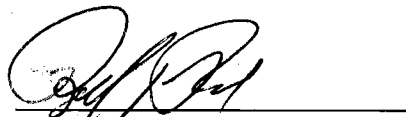
ADJOURNMENT

There being no further business to come before the Board, President Reed adjourned the meeting at 7:14 p.m.

ADJOURNED
AT 7:14 p.m.


John Bosler
Secretary/General Manager

ATTEST:


Randall James Reed
President