

Approved March 14, 2023

**MINUTES OF A REGULAR MEETING OF THE
CUCAMONGA VALLEY WATER DISTRICT
BOARD OF DIRECTORS
February 14, 2023**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 5:00 p.m. by President Reed. He led the Pledge of Allegiance.

In Attendance:

Board Randall James Reed, President
 Mark Gibboney, Vice President
 James V. Curatalo, Jr., Director
 Kevin Kenley, Director
 Jimmie Moffatt, Director

Staff John Bosler, General Manager/CEO
 Jeff Ferre, BB&K, Legal Counsel

Chad Brantley, Director of Finance and Technology Services
Agnes Boros, Finance Manager
Frank Chu, Information Technology Manager
Cindy Cisneros, Executive Services Administrator/District Clerk
Eduardo Espinoza, Assistant General Manager
Jennifer Fillinger, Accounting Supervisor
Joanna Gonzalez, Government & Public Affairs Representative
Eric Grubb, Government & Public Affairs Manager
Robert Kalarsarinis, Customer Service Manager
Mike Maestas, Production Manager
Erin Morales, Government & Public Affairs Supervisor
Gull Nawaz, Associate Engineer
Angelo Orioli, Customer Service Supervisor
Roberta Perez, Director of Human Resources/Risk Management
Jiwon Seung, Assistant Engineer
Robbie Victorino, Safety Analyst
Taya Victorino, Executive Services Administrator/District Clerk

Guests Bryan Milligan, Office of Congresswoman Norma J. Torres

ADDITIONS/DELETIONS TO THE AGENDA

None.

ADDITIONS/
DELETIONS

PUBLIC COMMENT

None.

PUBLIC COMMENT

PRESENTATIONS

PRESENTATION

A) Congressional Certificates of Recognition from the Office of Congresswoman Norma J. Torres

Mr. Bryan Milligan presented certificates of recognition to the Board of Directors and thanked them for their dedication to the essential services that Cucamonga Valley Water District provides to the community.

The Board collectively thanked Mr. Milligan for representing the Congresswoman's Office and recognizing the Board's efforts and dedication to the community.

GENERAL MANAGER/CEO REPORTS

GENERAL
MANAGER/CEO
REPORTS

A) District Updates

Mr. John Bosler, General Manager/CEO reported the following:

- Invited Chad Brantley to the podium. Mr. Brantley provided a PowerPoint presentation on current economic conditions and indicators. As well as current nationwide inflation and rainy conditions, and how they are affecting the District's water production, budget and operating expenses.
- The District will receive our normal water allocation from IEUA through June 30. We anticipate an update from IEUA prior to April 30, notifying us of our allocation for the period of July 1- December 30.

CONSENT CALENDAR

CONSENT
CALENDAR

- A) Approve Minutes of the January 24, 2023 Regular Board Meeting.
- B) Approve Board Calendar of Events.
- C) Receive and File December 2022 Water Production Report.
- D) Adopt Resolution No. 2023-2-1 amending Employee Policies:
 - No. 2.2, Compensation and Pay Regulations
 - No. 3.1, Bereavement Leave
 - No. 3.4, CA Family Rights Act/Family and Medical Leave Act
 - No. 3.11, Sick Leave
 - No. 6.3, Tuition Loan Program

PASSED 5-0

On a motion by Director Kenley, and seconded by Vice President Gibboney to approve the Consent Calendar items as submitted. Passed 5-0.

ADMINISTRATIVE POLICY NO. 1.4, INVESTMENT POLICY

ADMINISTRATIVE
POLICY NO. 1.4,
INVESTMENT
POLICY

Mr. Chad Brantley presented an overview and proposed revisions of the Investment Policy. The policy meets California Government Code requirements, supports robust internal controls and industry best practices that protect the investment assets. It also prioritizes investment objectives of Safety, Liquidity and Yield, and provides guidance on investment types, limits, and diversification. The District receives guidance on this policy from our financial consultant, PFM. Staff presented the proposed revisions to the Finance Committee on February 1. The Committee concurred with staff's recommendation and forwarded the item to the Board for consideration.

PASSED 5-0

On a motion by Director Curatalo, and seconded by Director Kenley to adopt Resolution No. 2023-2-2 Amending Administrative Policy No. 1.4, Investment Policy as submitted. Passed 5-0.

ADMINISTRATIVE POLICY NO. 1.9, CAP

Ms. Agnes Boros gave a PowerPoint Presentation and overview of the Customer Assistance Program (CAP) Policy. Proposed revisions include a requirement for customers to recertify their eligibility for the program on a biennial basis and a limit the CAP Reserve account to a maximum of \$200,000. Staff presented this item to the Finance Committee on February 1 and the Government & Public Affairs Committee on February 7. The Committee concurred with staff's recommendations and forwarded the item to the Board for consideration.

ADMINISTRATIVE
POLICY NO. 1.9,
CAP

PASSED 5-0

On a motion by Director Kenley, and seconded by Vice President Gibboney to adopt Resolution No. 2023-2-3 Amending Administrative Policy No. 1.9, Customer Assistance Program as submitted. Passed 5-0.

BOARD COMMITTEE REPORT

A) February 1, 2023 Finance Committee

President Reed reported the notes accurately reflect what occurred at the meeting.

B) February 2, 2023 Human Resources/Risk Management Committee

Director Curatalo reported the notes accurately reflect what occurred at the meeting.

BOARD COMMITTEE
REPORT

BOARD MEMBER REPORTS

Director Kenley

- Nothing additional to report.

Director Moffatt

- Nothing additional to report.

Director Curatalo

- Expressed his gratitude again to Mr. Milligan.

Vice President Gibboney

- Nothing additional to report.

President Reed


- Nothing additional to report.

BOARD MEMBER
REPORTS

ADJOURNMENT


There being no further business to come before the Board, President Reed adjourned the meeting at 5:29 p.m.

ADJOURNED
AT 5:29 p.m.



John Bosler
Secretary/General Manager

ATTEST:



Randall James Reed
President