

FINANCE COMMITTEE NOTES

February 9, 2022

Attendees:

Committee members:	Mark Gibboney (Chair) and Randall Reed
Staff members:	John Bosler, Eduardo Espinoza, Chad Brantley, Tuan Troung, Amanda Coker, Gidti Ludesirishoti, Eric Grubb, Taya Victorino, Frank Chu, Agnes Boros, Jennifer Fillinger, and Andrea Dutton.
Members of the Public:	None

Call to Order: 11:00 a.m.

Public Comment: None

Additions/Deletions to Agenda: None

Introductory Remarks by Chair Gibboney

Chair Gibboney announced for the record that this meeting was conducted by teleconference pursuant to Resolution No. 2022-2-1, in an effort to protect public health, prevent the spread of COVID-19 (Coronavirus), and because state and/or local officials are recommending or imposing measures to promote social distancing, the agenda stated that there was no public location for attending this meeting in person. The agenda stated that the public may listen and provide comment telephonically by calling the number listed on the agenda. Chair Gibboney took a roll call of Committee members and staff present on the call as listed above.

1. Award of Contract – Waterline in Garnet Street from Roberds to La Vine Street

- Staff presented a recommendation to award a contract for waterline replacement to Merlin Johnson Construction, Inc. (Merlin). Merlin was selected based on the results of a competitive bid process in which five bids were received on January 18, 2022.
- Due to an increase in the cost of labor and materials, the bid prices were higher than expected. Therefore, staff recommends a budget transfer of \$150,000 from the District's Capital Reserve which has sufficient funding to accommodate this transfer.
- This award of contract and budget transfer request was also presented to the Engineering Committee on February 2, 2022.
- The Finance Committee supported the budget transfer and moving the item forward to the full Board of Directors for approval on February 22, 2022.

2. Award of Contract – Waterline in Hampshire St, Malachite Ave, and Leucite Ave

- Staff presented a recommendation to award a contract for waterline replacement to Norstar Plumbing and Engineering, Inc. (Norstar). Norstar was selected based on the results of a competitive bid process in which five bids were received on January 25, 2022.

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- Due to an increase in the cost of labor and materials, the bid prices were higher than expected. Therefore, staff recommends a budget transfer of \$350,000 from the District's Capital Reserve which has sufficient funding to accommodate this transfer.
- This award of contract and budget transfer request was also presented to the Engineering Committee on February 2, 2022.
- The Finance Committee supported the budget transfer and moving the item forward to the full Board of Directors for approval on February 22, 2022.

3. Purchase Agreement for Southerly Terminus of Layton Street

- Staff presented a recommendation to enter into an agreement to purchase approximately 6,000 square feet of real property at the southern end of Layton Street
 - The property is currently owned by the City of Rancho Cucamonga.
 - The property will be used for the purpose of constructing a reservoir and / or a well at the site.
 - Staff negotiated a purchase price of \$106,776 and an escrow period of 60 days. Staff will return to the Finance Committee with a proposed funding strategy after due diligence procedures have been completed.

4. Award of Contract for Actuarial Services (Verbal)

- Staff presented an overview of the competitive selection of a firm to provide Actuarial Services.
 - The contracted firm will be required provide professional actuarial analysis and reporting on the District's Other Post Employment Benefit Plan and Supplemental Retirement Plans for Fiscal Years 2022 and 2023.
 - Eleven proposals were received and Van Iwaarden Associates was selected as the successful bidder due to an excellent proposal and the lowest price among the qualified firms.
 - This was an informational report only as the Board is not required to approve this contract. However, the actuarial reports will provide critical information that is included in the District's Annual Financial Report and assists the District in decision making related to the benefit plans.
 - Staff expects to present the final actuarial reports to the Finance Committee in June 2022.

Meeting Adjourned at 11:35 a.m.