

Approved August 11, 2020

**MINUTES OF A REGULAR MEETING OF THE
CUCAMONGA VALLEY WATER DISTRICT
BOARD OF DIRECTORS
July 14, 2020**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 6:00 p.m. by President Curatalo. Taya Victorino, Executive Assistant, ensured all Board Members were present (in person or via teleconference) by conducting roll call.

CALL TO ORDER
6:00 p.m.

President Curatalo announced:

1) The meeting is being conducted by teleconference pursuant to the Brown Act waivers provided for under the Governor's Executive Orders in response to the COVID-19 State of Emergency.

2) The agenda states that there will be no public location for attending this meeting in person.

3) The agenda also states that the public may listen and provide comment telephonically by calling the number listed on the agenda.

President Curatalo led the Pledge of Allegiance.

In Attendance:

Board James V. Curatalo, Jr., President
Randall James Reed, Vice President (*via teleconference*)
Luis Cetina, Director
Mark Gibboney, Director (*via teleconference*)
Kevin Kenley, Director

Staff John Bosler, General Manager/CEO
Jeff Ferre, BB&K, Legal Counsel (*via teleconference*)

Chad Brantley, Director of Finance and Tech. Services (*via teleconference*)
Jason Cary, Help Desk Specialist
Frank Chu, Information Technology Manager
Cindy Cisneros, Executive Assistant, General Manager
Eduardo Espinoza, Director of Engineering Services
Joanna Gonzalez, Government & Public Affairs Representative
Eric Grubb, Government & Public Affairs Manager (*via teleconference*)
Carrie Guarino, Assistant General Manager (*via teleconference*)
Rob Hills, Director of Operations
Praseetha Krishnan, Engineering Manager (*via teleconference*)
Gidti Ludesirishoti, Associate Engineer (*via teleconference*)

Mike Maestas, Water Production Manager (*via teleconference*)
Roberta Perez, Human Resources Manager
JR Roberts, Treatment Plant Manager (*via teleconference*)
Robbie Victorino, Safety Analyst
Taya Victorino, Executive Assistant, Board of Directors

Guests Kathleen Tiegs, Past Board Member

ADDITIONS/DELETIONS TO THE AGENDA

None.

ADDITIONS/
DELETIONS

PUBLIC COMMENT

None.

PUBLIC COMMENT

GENERAL MANAGER/CEO REPORTS

A) District Updates

Mr. John Bosler, General Manager/CEO reported the following:

- Provided in the Board agenda packet is a copy of the IEUA Regional Sewer Policy Committee Agenda for your reference. Vice President Reed attended the meeting as the District's representative.
- The IEUA Board of Directors is considering a Rate Resolution inclusive of the MEU Rate at their Board Meeting scheduled for July 15, 2020 at 10:00 a.m.
- As a reminder, the quarterly Fontana Union Water Company meeting is scheduled for July 15, 2020 at 7:30am. Due to COVID restrictions this meeting will be held via conference call.

GENERAL
MANAGER/CEO
REPORTS

Discussion ensued amongst Board Members regarding public concerns of the Nitrate Treatment Facility (NTF) project on 19th Street.

Mr. Eduardo Espinoza reported that since our knowledge of such concerns, staff has provided a site rendering on the District website and connected with residents neighboring the project site to communicate the District's plans to secure a landscape contractor to improve aesthetics.

CONSENT CALENDAR

- A) Approve Minutes of the June 23, 2020 Regular Board Meeting.
- B) Approve Board Calendar of Events.
- C) Receive and File May 2020 Water Production Report.
- D) Adopt Resolution No. 2020-7-5 Adopting a Grant of Easement for water purposes in 9945 Snow Drop Road.

CONSENT
CALENDAR

PASSED 5-0

On a motion by Director Kenley, and seconded by Vice President Reed to approve Consent Calendar Items as submitted by Roll Call Vote:

Ayes: Curatalo, Reed, Cetina, Gibboney, Kenley

Noes: None

Abstain: None

Passed 5-0.

EMPLOYEE POLICY NO. 4.6, USE OF DISTRICT VEHICLES

Ms. Roberta Perez presented the proposed amendments to Employee Policy No. 4.6. Proposed amendments address administrative updates as recommended by legal counsel and updates to the classifications assigned District vehicles on a twenty-four hour basis for emergency purposes.

President Curatalo and Vice President Reed requested that staff provide justification and annual cost information to the Board regarding the six additional positions that are assigned a District vehicle.

On a motion by Director Cetina, and seconded by Director Kenley to adopt Resolution No. 2020-7-1 amending Employee Policy No. 4.6, Use of District Vehicles by Roll Call Vote:

Ayes: Curatalo, Reed, Cetina, Gibboney, Kenley

Noes: None

Abstain: None

Passed 5-0.

EMPLOYEE POLICY NO. 7.5, WORKPLACE SECURITY

Ms. Roberta Perez presented the proposed amendments to Employee Policy No. 7.5. The proposed amendment is an addition of “Attachment B- Weapons Free Workplace”. ACWA/JPIA provides guidelines and recommends member agencies adopt a policy which identifies a representative, if any, that is permitted to carry a firearm. From a risk control perspective, ACWA/JPIA discourages the use of firearms by District personnel in the course and scope of employment as it creates the potential for serious injury and high cost of claims.

Director Kenley requested staff research the possibility of allowing electronic defensive devices to protect themselves.

RESOLUTION NO.
2020-7-1 AMENDING
EMPLOYEE POLICY
NO. 4.6, USE OF
DISTRICT VEHICLES

PASSED 5-0

RESOLUTION NO.
2020-7-2 AMENDING
EMPLOYEE POLICY
NO. 7.5,
WORKPLACE
SECURITY

PASSED 5-0

On a motion by Vice President Reed , and seconded by Director Gibboney to adopt Resolution No. 2020-7-1 amending Employee Policy No. 4.6, Use of District Vehicles by **Roll Call Vote:**

Ayes: Curatalo, Reed, Cetina, Gibboney, Kenley

Noes: None

Abstain: None

Passed 5-0.

CHANGE ORDER FOR THE NITRATE TREATMENT FACILITY PROJECT

Mr. Eduardo Espinoza presented Change Order No. 4 to WesTech Engineering, Inc. for the Nitrate Treatment Facility Project. The proposed change order includes costs associated with owner-driven changes, field changes as required by Southern California Edison, and the extension of a security guard to protect the site until permanent fence and security features were completed.

CHANGE ORDER
NO. 4 FOR THE
NITRATE
TREATMENT
FACILITY PROJECT

On a motion by Director Cetina, and seconded by Director Kenley to approve Change Order No. 4 in the amount of \$33,726.78 to WesTech Engineering Inc. for the Well Field 3A Nitrate Treatment Facility Project by **Roll Call Vote:**

Ayes: Curatalo, Reed, Cetina, Gibboney, Kenley

Noes: None

Abstain: None

Passed 5-0.

PASSED 5-0

BOARD COMMITTEE REPORT

A) June 16, 2020 Water Resources Committee

President Curatalo reported the notes accurately reflect what occurred at the meeting.

B) June 24, 2020 Human Resources/Risk Management Committee

President Curatalo reported the notes accurately reflect what occurred at the meeting.

BOARD COMMITTEE
REPORTS

BOARD MEMBER REPORTS

Vice President Reed

- Responded to a customer letter received with concerns about the aesthetics of the NTF and addressed matters such as the fence, reservoir tanks and landscaping.

BOARD MEMBER
REPORTS

In response to President Curatalo, Mr. Jeff Ferre commented that the Board and staff can discuss this matter as an information only item under the General Manager/CEO Report section at a future Board Meeting.

- Requested that IEUA staff bring the Chino Basin Program as an item at the next Regional Sewerage Policy Committee meeting to address member agency concerns with the Program.

Director Gibboney

- Nothing to report at this time.

Director Kenley

- Commented that the District's challenge now with the NTF is that the public is speculating about what the site will look like based on what it looks like now, which is incomplete and in progress. We need a presentation we can put online to educate the public about why we need this facility for the community.

Director Cetina

- Added to Director Kenley's comments that the District needs to get ahead of this and tell our story to help customers realize the benefit of this facility to the community.

President Curatalo

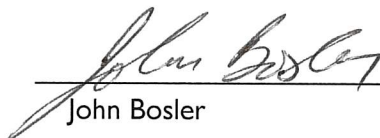
- Commented that there is always a construction phase in any project, but the public may not understand all the details and will fill in the gaps with their own assumptions, so we do need to get out in front of their concerns and educate the public.

ADJOURNMENT

There being no further business to come before the Board, President Curatalo adjourned the meeting at 6:58 p.m.

ADJOURNED

AT 6:58 p.m.



John Bosler
Secretary/General Manager

ATTEST:



James V. Curatalo, Jr.
President