

Approved July 9, 2019

**MINUTES OF A REGULAR MEETING OF THE
CUCAMONGA VALLEY WATER DISTRICT
BOARD OF DIRECTORS
June 25, 2019**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 6:00 p.m. by President Curatalo. President Curatalo led the Pledge of Allegiance.

CALL TO ORDER
6:00 p.m.

In Attendance:

Board James V. Curatalo, Jr., President
Luis Cetina, Vice President
Oscar Gonzalez, Director
Randall J. Reed, Director
Kathleen J. Tiegs, Director

Staff John Bosler, General Manager/CEO
Jeff Ferre, BB&K, Legal Counsel

Agnes Boros, Finance Manager
Chad Brantley, Director of Finance and Technology Services
Frank Chu, Information Technology Manager
Eduardo Espinoza, Director of Engineering Services
Eric Grubb, Principal Management Analyst
Rob Hills, Water Treatment Plant Manager
Ryan Huey, Engineering Intern
Robert Kalarsarinis, Customer Service Manager
Rosa Lopez, Human Resources Assistant
Gidti Ludesirishoti, Associate Engineer
Angelo Orioli, Customer Service Supervisor
JR Roberts, Water Treatment Plant Supervisor
Cliff Stotts, Water System Operator
Tuan Truong, Associate Engineer
Robbie Victorino, Safety Analyst
Taya Victorino, Executive Assistant, Board of Directors

Guests Michael Camacho, Director, Inland Empire Utilities Agency

ADDITIONS/DELETIONS TO THE AGENDA

None.

ADDITIONS/
DELETIONS

PUBLIC COMMENT

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None.

PRESENTATIONS

A) National Safety Month Certificate of Appreciation to Cliff Stotts

Mr. Robbie Victorino gave a presentation on Cliff Stotts' contributions to the District as the Bloodborne Pathogens, and First Aid/CPR and AED Instructor. The Board and General Manager presented Mr. Stotts with an award of appreciation and thanked him for his valuable contributions to District employees' health and safety.

Mr. Stotts thanked the Board for the recognition and commended the District for providing these trainings to employees so they have the necessary resources in case of an emergency.

GENERAL MANAGER/CEO REPORTS

GENERAL
MANAGER/CEO
COMMUNICATIONS

A) District Updates

Mr. John Bosler, General Manager/CEO reported the following:

- The District recently hired Ryan Huey as an Engineering Intern.

CONSENT CALENDAR

CONSENT
CALENDAR

- A) Approve Minutes of the June 5, 2019 Special Board Meeting.
- B) Approve Minutes of the June 11, 2019 Regular Board Meeting.
- C) Approve Board Calendar of Events.
- D) Approve Cash and Investment Report for month ending May 31, 2019.
- E) Receive and File Monthly Budget Report for month ending April 30, 2019.
- F) Receive and File May 2019 Water Production Report.
- G) Receive and File June 2019 Legislative & Government Affairs Report.
- H) Receive and File June 2019 Communications & Outreach Report.

PASSED 5-0

On a motion by Director Tieg, and seconded by Director Reed to approve Consent Calendar Items as submitted. Passed 5-0.

PROPOSED STAFFING PLAN AMENDMENTS

RESOLUTION NO.
2019-6-4 ADOPTING
APPROVING
PROPOSED
STAFFING PLAN
AMENDMENTS

Mr. John Bosler gave a presentation on proposed staffing plan amendments. Staff has evaluated the District's staffing plan due to recent retirements and voluntary separations and has found an opportunity to streamline the reporting structure, create efficiencies, save money and provide for succession planning in three departments. Staff proposes the following:

PASSED 5-0

- Create a Director of Operations position for the Operations Department
- Combine the Communications & Outreach and Legislative & Government Affairs Divisions:
 - Combine the two division manager positions into one Government & Public Affairs Manager
 - Create the Government & Public Affairs Supervisor position
- Create two management level positions in the Engineering Department: Capital & Development Manager and Planning & Water Resources Manager

No additional staff members are being added, the proposed positions are filling vacancies and total an annual cost savings of \$166,000 to the District.

The Board collectively thanked Mr. Bosler for recognizing efficiencies and streamline possibilities to better operate the District while saving our customers money.

On a motion by Director Tiegs, and seconded by Director Reed to adopt Resolution No. 2019-6-4 amending Employee Policy No. 2.2, Compensation and Pay Regulations to approve the proposed staffing plan amendments, as submitted.

Passed 5-0.

MID-TERM ADJUSTMENT TO THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2020

Mr. Chad Brantley provided a summary of the proposed wage and benefits adjustment and the proposed mid-term adjustments to the Operating and Capital Improvement Budget. Adjustments were itemized in detail at the committee level.

On a motion by Vice President Cetina, and seconded by Director Gonzalez to adopt Resolution No. 2019-6-5 approving a wage and benefits adjustment of 3% effective July 1, 2019 with an additional 1% increase for employee contributions to CalPERS pension benefit costs, as submitted. **Passed 5-0.**

On a motion by Director Tiegs, and seconded by Director Reed to adopt Resolution No. 2019-6-6 approving the mid-term adjustments to the Operating and Capital Improvement Budget for the Fiscal Year ending June 30, 2020, the MWD Surcharge Rate of \$0.29 per hcf during Fiscal Year 2020, and affirm the Customer Assistance Program amount unchanged at \$10 per monthly utility bill, as submitted. **Passed 5-0.**

BOARD COMMITTEE REPORT

A) June 4, 2019 Engineering Committee

Director Gonzalez reported the notes accurately reflect what occurred at the meeting.

RESOLUTION NO.
2019-6-5 WAGE
AND BENEFITS
ADJUSTMENT

PASSED 5-0

RESOLUTION NO.
2019-6-6
OPERATING AND
CIP BUDGET MID-
TERM
ADJUSTMENTS

PASSED 5-0

COMMITTEE
REPORTS

- B) June 10, 2019 Human Resources/Risk Management Committee
Director Tiegs reported the notes accurately reflect what occurred at the meeting.
- C) June 12, 2019 Legislative & Outreach Committee
Director Gonzalez reported the notes accurately reflect what occurred at the meeting.
- D) June 13, 2019 Finance Committee
Director Reed reported the notes accurately reflect what occurred at the meeting.

BOARD MEMBER REPORTS

BOARD MEMBER REPORTS

Director Gonzalez

- Attended the ASBCSD dinner meeting on June 17, 2019 along with Director Reed. The presenters were from Hesperia Parks & Recreation District and the Hesperia School District and they provided a robotics demonstration. The students' knowledge of robotics, programming and electronics was impressive.
- Attended the OPARC fundraiser on June 22, 2019 and learned the history of the OPARC organization and how they broke into the water industry and partnered with agencies like Rowland Water District and Walnut Valley Water District. The program is phenomenal and has been a successful partnership for CVWD.

Director Tiegs

- Attended the ACWA/JPIA Executive Committee meeting on June 24, 2019. Results from a recent rate survey show that in a majority of the insurance categories ACWA/JPIA has lower rates with better services than CalPERS who is their biggest competitor.

Director Reed

- Requested the next Monthly Production Report to include an analysis of the payback on solar at pump station 3C2.
- Requested an update on the District's transition to Monthly Billing.

Mr. Chad Brantley stated that a report is slated for the July 3, 2019 Finance Committee meeting.

- Requested an update on the federal advocacy services from Best Best & Krieger including services we have received to date.

Vice President Cetina

- The Board and District staff continuously advocate to ensure a reliable water supply for our customers. But currently our legislative system is not as effective as it could be. MWD was notified that it will only get 75% of its allotted water supply due to environmental restrictions; and the snow pack is at 136% but state reservoirs and retention assets are at capacity so excess water will flow to the ocean and not be captured.

President Curatalo

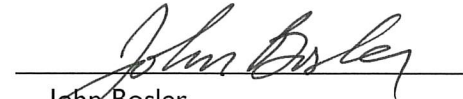
- Thanked the Board for their comments and updates tonight. Nothing additional to report.

ADJOURNMENT

There being no further business to come before the Board, President Curatalo adjourned the meeting at 6:55 p.m.

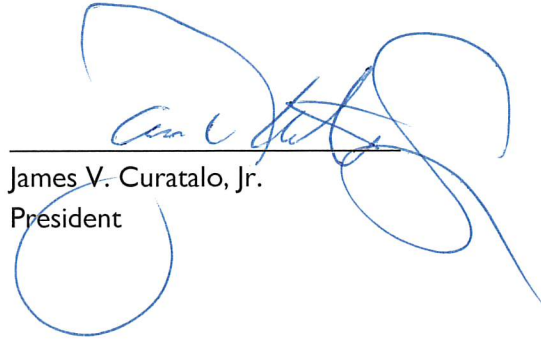
ADJOURNED

AT 6:55 p.m.



John Bosler
Secretary/General Manager

ATTEST:



James V. Curatalo, Jr.
President