

Approved June 11, 2019

**MINUTES OF A REGULAR MEETING OF THE  
CUCAMONGA VALLEY WATER DISTRICT  
BOARD OF DIRECTORS  
May 28, 2019**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 6:00 p.m. by President Curatalo. President Curatalo led the Pledge of Allegiance.

CALL TO ORDER  
6:00 p.m.

In Attendance:

Board James V. Curatalo, Jr., President  
Luis Cetina, Vice President  
Oscar Gonzalez, Director  
Randall J. Reed, Director  
Kathleen J. Tiegs, Director

Staff John Bosler, General Manager/CEO  
Jeff Ferre, BB&K, Legal Counsel

Nick Banks, Water Utility Worker II  
Agnes Boros, Finance Manager  
Chad Brantley, Director of Finance and Technology Services  
James Bryan, Water Utility Supervisor  
Frank Chu, Information Technology Manager  
Carrie Corder, Assistant General Manager  
Eduardo Espinoza, Director of Engineering Services  
Eric Grubb, Principal Management Analyst  
Rob Hills, Water Treatment Plant Manager  
Robert Kalarsarinis, Customer Service Manager  
Robert Koczko, Construction & Maintenance Manager  
Gidti Ludesirishoti, Associate Engineer  
Justin Martinez, Assistant Engineer  
Erin Morales, Lead Community Outreach Representative  
Angelo Orioli, Customer Service Supervisor  
David Pena, Field Service Representative I  
Roberta Perez, Human Resources Manager  
JR Roberts, Water Treatment Plant Supervisor  
Tuan Truong, Associate Engineer  
Taya Victorino, Executive Assistant, Board of Directors

Guests Raul Cuevas, Job Coach Supervisor, OPARC  
Claude Foster, Business Services Manager, OPARC  
Jennifer Senee, Director of Business Services, OPARC

ADDITIONS/DELETIONS TO THE AGENDA

None.

ADDITIONS/  
DELETIONS

PUBLIC COMMENT

None.

PUBLIC COMMENT

PRESENTATIONS

A) OPARC Partnership Update

Ms. Roberta Perez and Mr. Robert Koczko gave a presentation on the progress of the District's partnership with OPARC for fire hydrant maintenance. OPARC is an organization that provides meaningful employment for adults with special needs. Over 1,003 hydrants were painted since the District's partnership with OPARC beginning November 2018.

The Board collectively thanked OPARC for their partnership and the work ethic of their employees providing this service for the District and our community.

Mr. Claude Foster thanked the Board and District for providing this opportunity to their employees.

GENERAL MANAGER/CEO REPORTS

A) District Updates

Mr. John Bosler, General Manager/CEO reported the following:

- The District recently hired David Pena as a Field Service Representative I and Nick Banks at a Water Utility Worker II.

GENERAL  
MANAGER/CEO  
COMMUNICATIONS

CONSENT CALENDAR

- A) Approve Minutes of the May 14, 2019 Regular Board Meeting.
- B) Approve Board Calendar of Events.
- C) Approve Cash and Investment Report for month ending April 30, 2019.
- D) Receive and File Monthly Budget Report for month ending March 31, 2019.
- E) Receive and File April 2019 Water Production Report.
- F) Receive and File May 2019 Legislative & Government Affairs Report.
- G) Receive and File May 2019 Communications & Outreach Report.
- H) Adopt Resolution No. 2019-5-3 Amending Employee Policy No. 7.5, Workplace Security.

CONSENT  
CALENDAR

**PASSED 5-0**

**On a motion by Director Reed, and seconded by Vice President Cetina to approve Consent Calendar Items as submitted. Passed 5-0. (Ties abstain from Item A).**

FRAUD PREVENTION POLICIES

Ms. Carrie Corder gave a presentation on the proposed fraud prevention policies to be included in both the Employee and Administrative Policy Manuals. The policy addresses the District’s commitment to maintaining a workplace culture that promotes integrity, ethical decision-making, honesty and accountability. It puts best practices in place and offers several examples of what is considered fraud. It also gives examples of what employees can do if they suspect fraud at any level of the organization.

RESOLUTION NO.  
2019-5-2 ADOPTING  
FRAUD  
PREVENTION  
POLICIES

**PASSED 5-0**

**On a motion by Director Tiegs, and seconded by Director Gonzalez to adopt Resolution No. 2019-5-2 adopting Employee Policy No. 4.9 and Administrative Policy No. 2.9, Fraud Prevention, as submitted. **Passed 5-0.****

BOARD COMMITTEE REPORT

COMMITTEE  
REPORTS

A) May 16, 2019 Engineering Committee

Director Gonzalez reported the notes accurately reflect what occurred at the meeting.

B) May 21, 2019 Water Resources Committee

President Curatalo reported the notes accurately reflect what occurred at the meeting.

BOARD MEMBER REPORTS

BOARD MEMBER  
REPORTS

Director Reed

- Attended the Solar Cup Race May 18-19, 2019. The Los Osos High School team did very well; they won first place for the region and sixth place over all.
- Attended the CSDA Legislative Days conference in Sacramento on May 21-22, 2019 with Director Tiegs and had the unique opportunity to be on the Senate Floor during a meeting.

Director Gonzalez

- Nothing additional to report at this time.

Director Tiegs

- Thank you to the I.T. Team for the Audio/Visual upgrades in the Board Room.
- Enjoyed a great conference with Director Reed at CSDA Legislative Days.
- Attended the City of Fontana Council Meeting on May 14, 2019 to accept the Save Our Water Month proclamation on behalf of the District. Mayor Warren was pleased to have a Board Member at the meeting.
- Attended the Santa Ana River Recharge Basin project event on May 23, 2019. The project is 19 years in the making. Look forward to seeing its completion.
- Hopes everyone enjoyed a great Memorial Day. Thank you to the men and women who made the ultimate sacrifice for our Country and our freedom.

Vice President Cetina

- Senate Bill 386 (Caballero) looks promising as the bill to replace the Water Tax.

President Curatalo

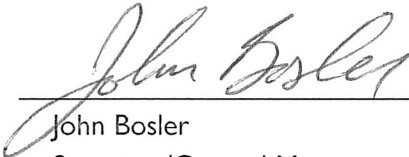
- Thank you to Director Reed for dedicating so much of his time to the Los Osos High School Solar Cup Team.

ADJOURNMENT

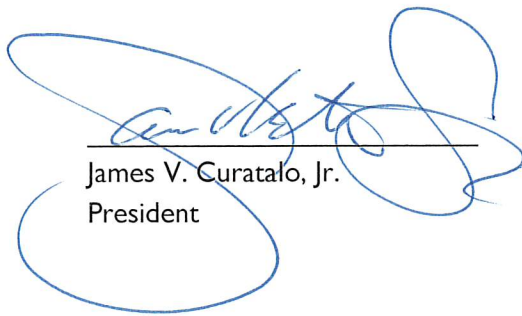
There being no further business to come before the Board, President Curatalo adjourned the meeting at 6:35 p.m.

ADJOURNED

AT 6:35 p.m.

  
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John Bosler  
Secretary/General Manager

ATTEST:

  
\_\_\_\_\_  
James V. Curatalo, Jr.  
President