

Approved April 9, 2019

**MINUTES OF A REGULAR MEETING OF THE
CUCAMONGA VALLEY WATER DISTRICT
BOARD OF DIRECTORS
March 12, 2019**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 6:00 p.m. by President Curatalo. President Curatalo led the Pledge of Allegiance.

CALL TO ORDER
6:00 p.m.

In Attendance:

Board James V. Curatalo, Jr., President
Luis Cetina, Vice President
Oscar Gonzalez, Director
Randall J. Reed, Director
Kathleen J. Tiegs, Director

Staff John Bosler, General Manager/CEO
Jeff Ferre, BB&K, Legal Counsel

Agnes Boros, Finance Manager
Chad Brantley, Director of Finance and Technology Services
Frank Chu, Information Technology Manager
Cindy Cisneros, Executive Assistant, General Manager
Carrie Corder, Assistant General Manager
Eduardo Espinoza, Director of Engineering Services
Eric Grubb, Principal Management Analyst
Jacob Johnson, Water Production & Controls Supervisor
Robert Kalarsarinis, Customer Service Manager
Praseetha Krishnan, Associate Engineer
Gidti Ludesirishoti, Associate Engineer
Mike Maestas, Water Production Manager
Justin Martinez, Assistant Engineer
Erin Morales, Lead Community Outreach Representative
Angelo Orioli, Customer Service Supervisor
Roberta Perez, Human Resources Manager
JR Roberts, Water Treatment Plant Supervisor
Tuan Truong, Associate Engineer
Taya Victorino, Executive Assistant, Board of Directors

Guests Shahab Azizi, Lincus
Chris Berch, Inland Empire Utilities Agency
Espy Branche, Southern California Edison
Melody McDonald, ACWA/JPIA

Guests (cont.)

Andy Sells, ACWA/JPIA
Angela Vaszily, SoCalREN

ADDITIONS/DELETIONS TO THE AGENDA

None.

ADDITIONS/
DELETIONS

PUBLIC COMMENT

None.

PUBLIC COMMENT

PRESENTATIONS

PRESENTATIONS

A) ACWA/JPIA Refund Check Presentation

Mr. Andy Sells and Ms. Melody McDonald congratulated the District on its receipt of a \$146,213.00 Rate Stabilization Fund (RSF) refund check. When a JPIA member's RSF balance exceeds their basic liability premium, the difference is refunded to them. They commended the Board and staff on maintaining a true safety operation every day.

The Board collectively thanked ACWA/JPIA for their leadership in providing numerous safety training opportunities to water employees in California.

B) Southern California Edison Incentive Check Presentation

Mr. Mike Maestas, Mr. Shahab Azizi, Ms. Angela Vazily, and Ms. Espy Branche gave a presentation on the SCE Incentive Program the District participates in and presented an incentive check of \$264,232.22 to the District.

The Board collectively thanked SCE, Lincus, and SoCalREN for partnering with the District on this program to maximize our energy efficiencies and save money for our customers. They also thanked the Production and Operations teams for their diligent work on this program.

GENERAL MANAGER/CEO REPORTS

GENERAL
MANAGER/CEO
COMMUNICATIONS

A) District Updates

Mr. John Bosler, General Manager/CEO reported the following:

- Invited Ms. Erin Morales to give an update and PowerPoint presentation on the District's Spring Calendar of Events.
- Invited Mr. Chris Berch to give an update and PowerPoint presentation on IEUA's Groundwater Recharge Program.
- The District recently hired Justin Martinez as the Assistant Engineer.
- As a reminder, there is a Special Board Meeting on March 14, 2019 for Community Relations Training.
- The District will host a Meet & Greet with Assemblymember James Ramos on March 15, 2019 at 11:00am.

CONSENT CALENDAR

- A) Approve Minutes of the February 12, 2019 Regular Board Meeting.
- B) Approve Board Calendar of Events.
- C) Approve Cash and Investment Report for month ending January 31, 2019.
- D) Receive and File January 2019 Water Production Report.
- E) Receive and File February 2019 Legislative & Government Affairs Report.
- F) Approve Cash Disbursements for month ending February 28, 2019.
- G) Adopt Resolution No. 2019-3-1 Amending Employee Policy No. 1.1.1, ADA.
- H) Adopt Resolution No. 2019-3-2 Amending Employee Policy No. 1.3, Employee Onboarding.
- I) Approve a Sewer Reimbursement Agreement for Tract 18936 with Storm Properties, Inc.
- J) Receive and File LAFCO Update as of February 11, 2019.

CONSENT
CALENDAR

PASSED 5-0

On a motion by Director Tiegs, and seconded by Director Reed to approve Consent Calendar Items as submitted. **Passed 5-0.**

MID-YEAR BUDGET REVIEW THROUGH DECEMBER 31, 2018

Ms. Agnes Boros provided a mid-year budget review and presented the operating costs in comparison to our budget through December 31, 2018.

RECEIVE AND FILE
MID-YEAR BUDGET
REVIEW

PASSED 5-0

On a motion by Director Reed, and seconded by Vice President Cetina to receive and file the Mid-Year Budget Report for the six month period ended December 31, 2018 as submitted. **Passed 5-0.**

ACWA/JPIA EXECUTIVE COMMITTEE NOMINATIONS

Ms. Taya Victorino gave a presentation on the Association of California Water Agencies/Joint Powers Insurance Authority's (ACWA/JPIA) Executive Committee Elections.

ACWA/JPIA
EXECUTIVE
COMMITTEE
NOMINATIONS:
RESOLUTION NOS.
2019-3-3, 2019-3-4,
AND 2019-3-5

On a motion by Director Tiegs, and seconded by Vice President Cetina to adopt the following:

- Resolution No. 2019-3-3 concurring the nomination of Bruce Rupp of Humboldt Bay Municipal Water District to the ACWA/JPIA Executive Committee
- Resolution No. 2019-3-4 concurring the nomination of Jerry Gladbach of Santa Clarita Valley Water Agency to the ACWA/JPIA Executive Committee
- Resolution No. 2019-3-5 concurring the nomination of Al Lopez of Western Municipal Water District to the ACWA/JPIA Executive Committee

PASSED 5-0

Passed 5-0.

AWARD OF CONTRACT AND BUDGET TRANSFER – CP7870

Mr. Tuan Truong gave a presentation on the proposed award of contract and budget transfer to CP7870- Construct Sewer Line in 4th Street and Santa Anita Avenue. The lowest responsive and responsible bidder was C.P. Construction, Inc. with a bid that came in over \$50,000 above the project's budget due to extensive traffic control and bypass operations. A budget transfer is necessary to fund the award of contract and change order contingency. Staff recommends \$75,000 to ensure completion of the project.

On a motion by Director Reed, and seconded by Director Gonzalez to approve a budget transfer to CP7870 and award of contract to C.P. Construction, Inc. in the amount of \$150,000.00 for construction of a sewer line in 4th Street and Santa Anita Avenue as submitted. **Passed 5-0.**

BUDGET TRANSFER
AND AWARD OF
CONTRACT FOR
CP7870

PASSED 5-0

NITRATE TREATMENT PROJECT BUDGET TRANSFER AND AWARD OF CONTRACT

Mr. Gidti Ludesirishoti gave a presentation on the status of the Well Field 3A Nitrate Treatment Plant. Staff recommends a budget transfer from CP7657- New Reservoir 3A Project to CP7649- Well Field 3A Nitrate Treatment Facility to fund the award of contract and continue to procure materials to ensure completion of the project.

On a motion by Vice President Cetina, and seconded by Director Reed to approve a budget transfer to CP7649 and award of contract to Norstar Plumbing & Engineering in the amount of \$703,522.00 for yard piping as submitted. **Passed 5-0.**

BUDGET TRANSFER
AND AWARD OF
CONTRACT FOR
CP7649

PASSED 5-0

AWARD OF CONTRACT – PUMP STATION 3C-2

Mr. Eduardo Espinosa gave a presentation on the consideration of an award of contract for construction of an additional booster pump at Pump Station 3C-2 to support the replacement of Reservoir 3A.

On a motion by Director Tiegs, and seconded by Vice President Cetina to approve the award of contract to construct one additional booster at Pump Station 3C-2 in support of Reservoir 3A Replacement Project to Pascal & Ludwig Constructors in the amount of \$109,722.00 as submitted. **Passed 5-0.**

AWARD OF
CONTRACT FOR
ADDITIONAL
BOOSTER AT PUMP
STATION 3C-2

PASSED 5-0

BOARD COMMITTEE REPORT

A) February 5, 2019 Engineering Committee

Director Gonzalez reported the notes accurately reflect what occurred at the meeting.

B) February 19, 2019 Human Resources/Risk Management Committee

Director Tiegs reported the notes accurately reflect what occurred at the meeting.

COMMITTEE
REPORTS

- C) February 19, 2019 Water Resources Committee
President Curatalo reported the notes accurately reflect what occurred at the meeting.
- D) February 20, 2019 Legislative & Outreach Committee
Director Gonzalez reported the notes accurately reflect what occurred at the meeting.
- E) February 21, 2019 Finance Committee
Director Reed reported the notes accurately reflect what occurred at the meeting.
- F) March 5, 2019 Engineering Committee
Director Gonzalez reported the notes accurately reflect what occurred at the meeting.

BOARD MEMBER REPORTS

Director Reed

- Thanked staff for their diligent work that resulted in our refund and incentive checks.
- Thanked the Engineering team for taking on a heavy CIP list and moving forward to complete it for our customers.

Director Gonzalez

- Attended the ASBCSD dinner meeting on February 25, 2019 and saw a presentation by Mayor Pro-Tem Lynne Kennedy.

Director Tiegs

- Attended the ACWA DC conference February 25-28, 2019. Thanked Eric Grubb for coordinating the events in DC and continuing the energy the immediate next week in Sacramento for the ACWA Legislative Symposium.

Vice President Cetina

- Also attended the ACWA Legislative Symposium March 5-6, 2019. Last year at this conference CVWD met with legislators to advocate on the behalf of our customers and oppose the WaterTax bill. It resurfaced as an insert on the Governor's budget. However, Senator Caballero's Water Trust Fund bill is a more suitable way to fund safe drinking water to underserved communities.

President Curatalo

- Thanked staff for their dedication to the District and operating in a manner that allows the District to receive refunds and incentives.
- Thanked Eric Grubb for his coordination of the ACWA DC and ACWA Legislative Symposium trips.

CLOSED SESSION

At 7:21 p.m. President Curatalo announced that after a brief recess a closed session would be held pursuant to:

BOARD MEMBER REPORTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d), and initiation of litigation pursuant to paragraph (4) of subdivision (d), of Government Code Section 54956.9

One potential case

Closed session was called to order at 7:25 p.m.

In attendance were the entire Board, the General Manager, the Legal Counsel (Ferre), Assistant General Manager, Director of Engineering Services, Director of Finance and Technology Services, and the Executive Assistants (Cisneros, Victorino).

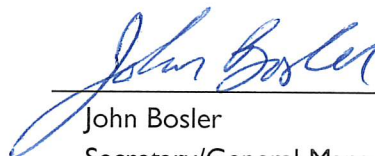
RECONVENE/REPORT ON CLOSED SESSION

The regular meeting reconvened at 7:39 p.m. at which time Mr. Jeff Ferre announced that there is nothing to report from closed session.

ADJOURNMENT

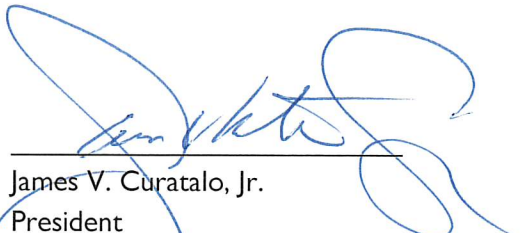
There being no further business to come before the Board, President Curatalo adjourned the meeting at 7:40 p.m.

ADJOURNED
AT 7:40 p.m.



John Bosler
Secretary/General Manager

ATTEST:



James V. Curatalo, Jr.
President